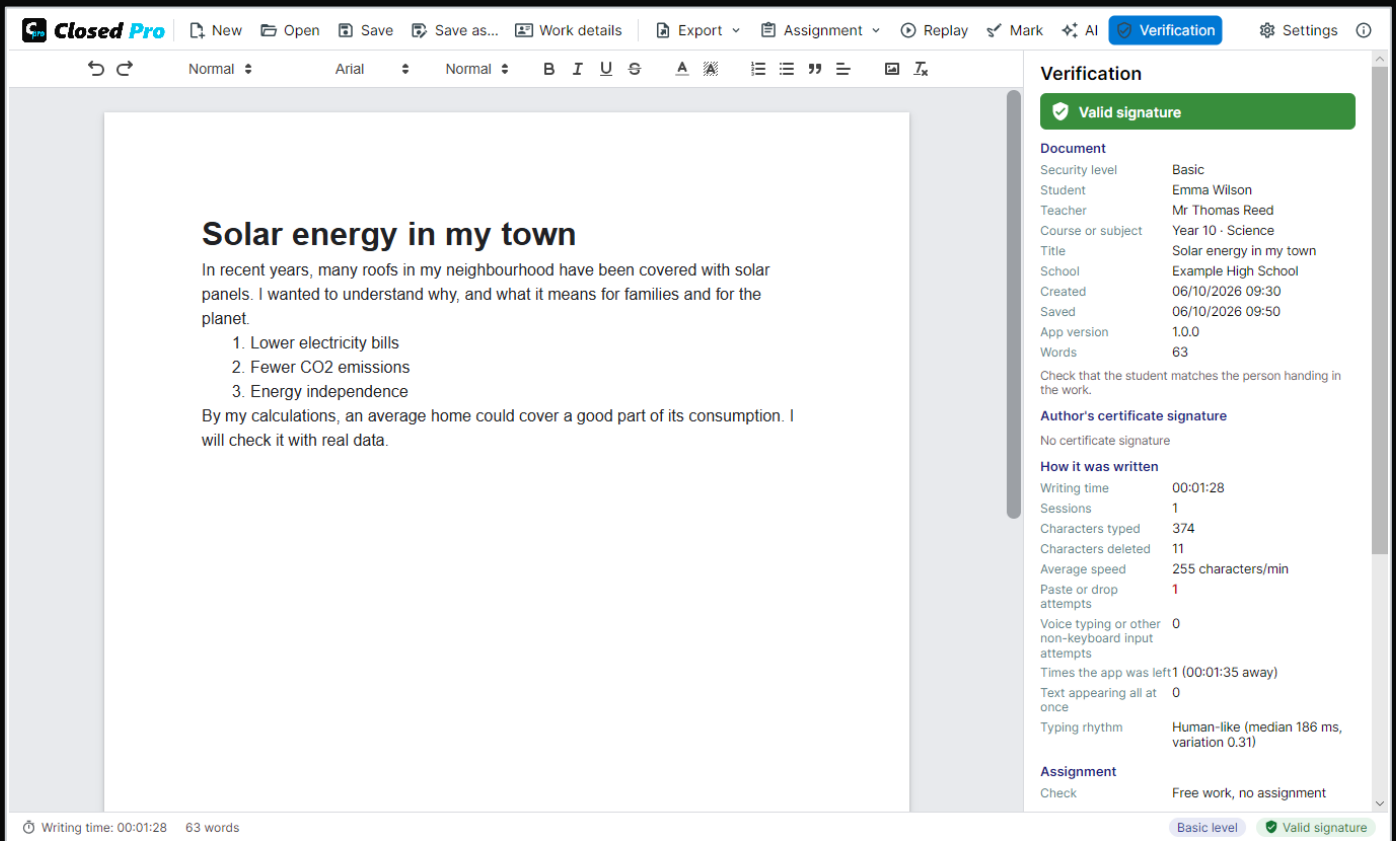


Closed Pro User Manual

A step-by-step guide to every screen of the program

October 2026



The screenshot displays the Closed Pro application interface. The main window shows a document titled "Solar energy in my town" with the following content:

Solar energy in my town

In recent years, many roofs in my neighbourhood have been covered with solar panels. I wanted to understand why, and what it means for families and for the planet.

1. Lower electricity bills
2. Fewer CO2 emissions
3. Energy independence

By my calculations, an average home could cover a good part of its consumption. I will check it with real data.

The right sidebar contains a "Verification" panel with the following information:

- Valid signature** (green status bar)
- Document**
 - Security level: Basic
 - Student: Emma Wilson
 - Teacher: Mr Thomas Reed
 - Course or subject: Year 10 - Science
 - Title: Solar energy in my town
 - School: Example High School
 - Created: 06/10/2026 09:30
 - Saved: 06/10/2026 09:50
 - App version: 1.0.0
 - Words: 63
- Check that the student matches the person handing in the work.
- Author's certificate signature**
 - No certificate signature
- How it was written**
 - Writing time: 00:01:28
 - Sessions: 1
 - Characters typed: 374
 - Characters deleted: 11
 - Average speed: 255 characters/min
 - Paste or drop attempts: 1
 - Voice typing or other non-keyboard input attempts: 0
 - Times the app was left (00:01:35 away): 0
 - Text appearing all at once: 0
 - Typing rhythm: Human-like (median 186 ms, variation 0.31)
- Assignment**
 - Check: Free work, no assignment

The bottom status bar shows "Writing time: 00:01:28" and "63 words". The bottom right corner indicates "Basic level" and "Valid signature".

Contents

1	Getting started	page 3
2	Writing	page 8
3	Saving and opening	page 14
4	The local AI	page 20
5	Your sources	page 26
6	Working with an assignment	page 31
7	Creating an assignment	page 38
8	Marking a submission	page 43
9	Verifying a piece of work	page 50
10	Replay	page 57
11	Security levels	page 60
12	Exporting, privacy and more	page 64

1

Getting started

What Closed Pro is, how the window is laid out and what to set up before you start writing.

In this chapter

- What Closed Pro is
- The licence terms
- The main window
- Your name, your school and the language

Welcome to Closed Pro

Closed Pro is a word processor for written assignments with an artificial intelligence assistant that runs on your own computer. Text can only be typed, and everything you ask the AI and everything it answers is handed in with the work.

For students

You write as in any word processor and can ask the AI whatever you need: to explain a concept, suggest ideas or review what you have written. It answers using your sources and your teacher's, and cites the page.

For teachers

You create an assignment with its instructions, your materials and what the AI may do. When marking you see the text, how it was written, the full conversation with the AI and whether the work was done with your assignment unchanged.

AI on your computer

The AI model is downloaded once and works offline. Neither the work, nor the questions, nor the sources leave your computer.

No accounts, no servers

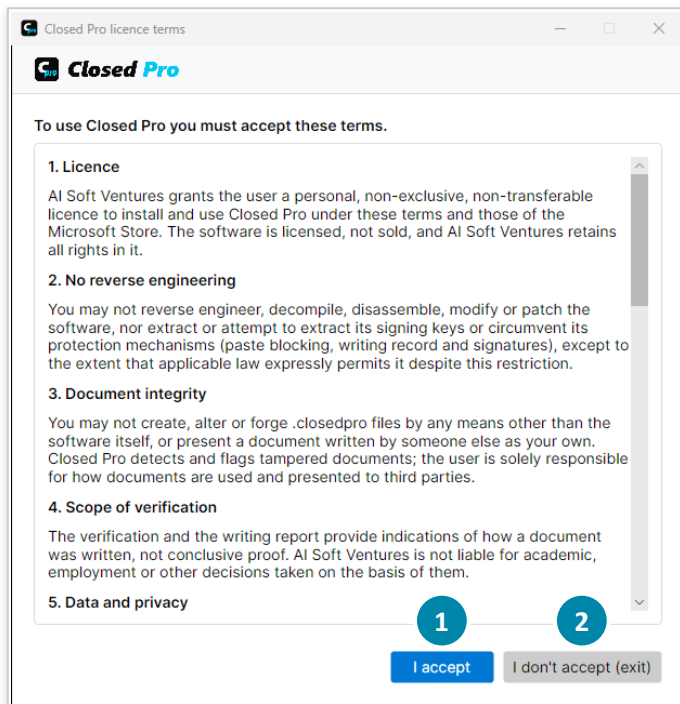
Install it from the Microsoft Store and start writing. The teacher hands out an assignment file (.closedtask) and receives a submission file (.closedpro).

Verifiable writing

Like Closed Lite, Closed Pro records how each document is written and signs it digitally: pasting and dictation are blocked, and any change made outside the program is detected.

The licence terms

Where: **the first time you open Closed Pro**



What it is for

Before using the program you have to accept its licence terms. You are asked once, and again if they change.

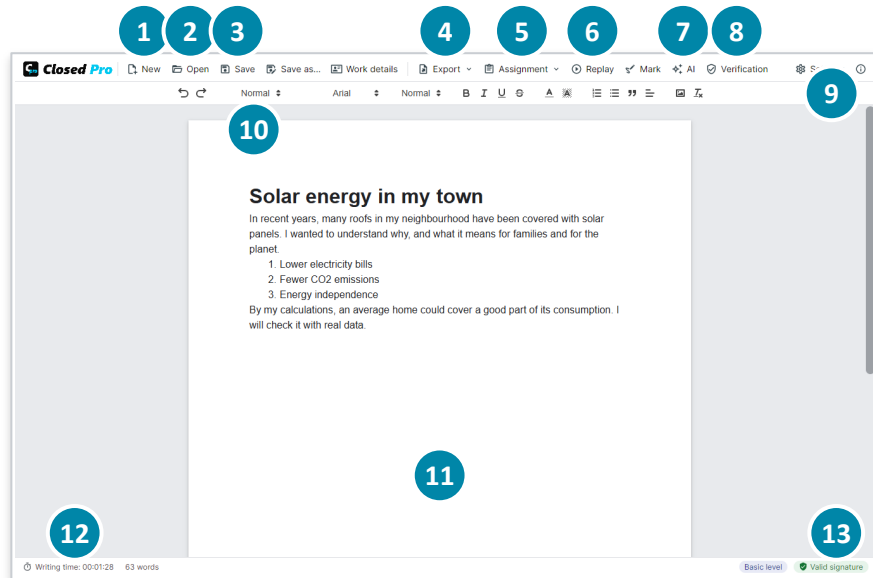
What is on the screen

- 1 Read the terms and click "I accept" to start using Closed Pro.
- 2 If you don't accept them, the program closes.

Tip: Among other things, they explain that the AI can make mistakes, that the conversation with the AI goes into the submission and is read by the teacher, and what is sent if you report AI content. You can read them again in About › Licence terms.

The main window

Where: **appears when you open the program**



What it is for

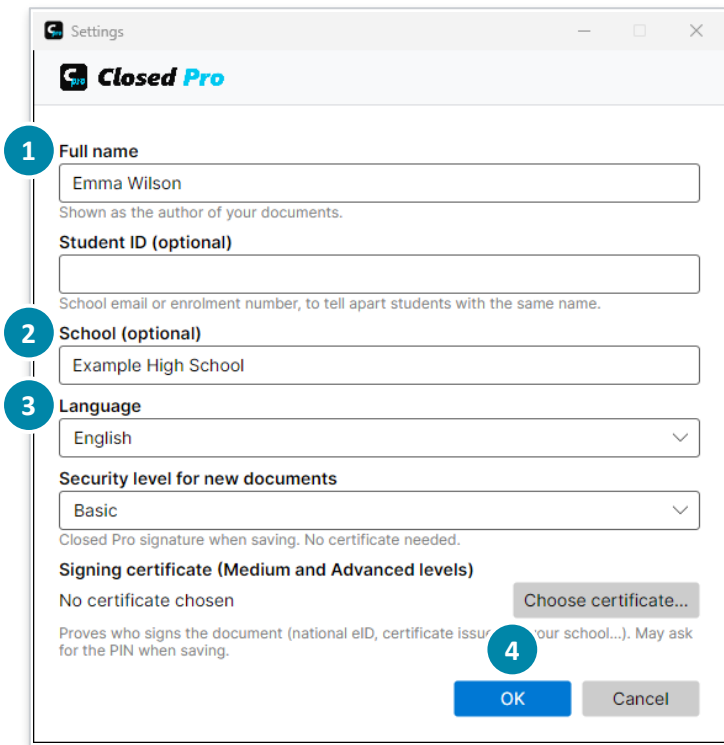
At the top are the logo and the program's commands, below them the formatting bar, in the middle the page where you write and at the bottom the status bar.

How to use it

- 1 "New": starts a blank document.
- 2 "Open": opens a piece of work (.closedpro) or an assignment from the teacher (.closedtask).
- 3 "Save" and "Save as...": save and sign the document.
- 4 "Export": creates a copy as PDF, Word or text, or the verification report.
- 5 "Assignment": view the work's assignment, start work from an assignment or, if you are a teacher, create and edit assignments (chapters 6 and 7).
- 6 "Replay": shows how the document was written, like a video (chapter 10).
- 7 "AI": opens the AI panel (chapter 4).
- 8 "Verification": opens the panel with the signature, the writing data and the use of the AI (chapter 9).
- 9 "Settings": your name, your school, the language and the security level.
- 10 Formatting bar: styles, font, bold, lists, images... (chapter 2).
- 11 The page: this is where you write. It is A4 size.
- 12 Actual writing time of the document.
- 13 Signature status: "Valid signature" when the document is saved and signed.

Your name, your school and the language

Where: **Settings**



The screenshot shows the 'Settings' dialog box for Closed Pro. It has a title bar with the Closed Pro logo and window controls. The settings are organized into sections: 'Full name' (with a text input field containing 'Emma Wilson' and a subtext 'Shown as the author of your documents.'), 'Student ID (optional)' (with an empty text input field and a subtext 'School email or enrolment number, to tell apart students with the same name.'), 'School (optional)' (with a text input field containing 'Example High School'), 'Language' (with a dropdown menu showing 'English'), 'Security level for new documents' (with a dropdown menu showing 'Basic' and a subtext 'Closed Pro signature when saving. No certificate needed.'), and 'Signing certificate (Medium and Advanced levels)' (with a subtext 'No certificate chosen' and a 'Choose certificate...' button). At the bottom, there is a subtext 'Proves who signs the document (national eID, certificate issued by your school...). May ask for the PIN when saving.' and two buttons: 'OK' and 'Cancel'. Numbered callouts 1 through 4 point to the 'Full name' field, 'School (optional)' field, 'Language' dropdown, and the 'OK' button respectively.

What it is for

What you enter here appears as the author and school in your documents, in the assignments you create and in the verification report.

What is on the screen

- 1 Type your full name.
- 2 Type the name of your school (optional).
- 3 Choose the program language. The change is immediate. The AI answers in the language you write to it in.
- 4 Click "OK" to save the settings.

Tip: A document's author and school are set the first time it is saved. If someone else opens it later, they don't change.

2

Writing

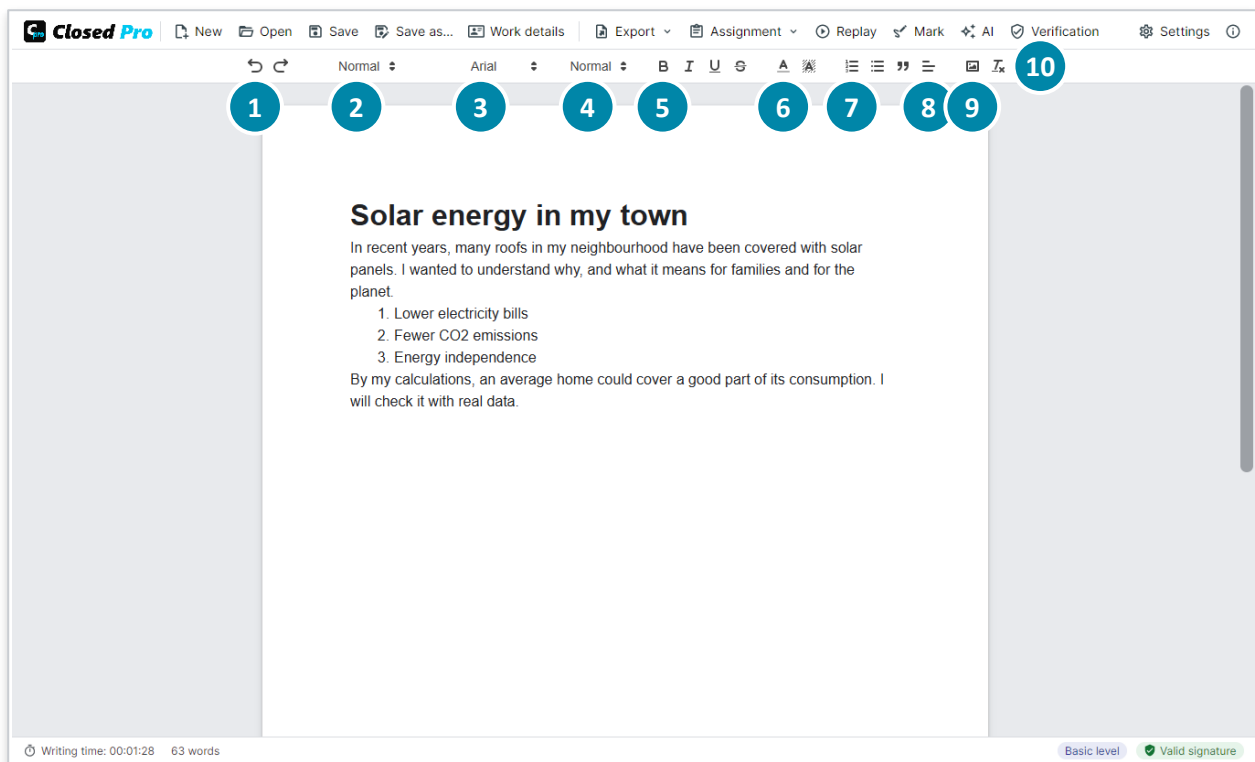
How to format text, and what you can and can't do when writing in Closed Pro.

In this chapter

- The formatting bar
- Pasting is disabled
- Dictation and other non-keyboard input
- Copying, correcting and undoing
- What gets recorded

The formatting bar

Where: **above the page**



What it is for

Formats the selected text or the text you are about to type.

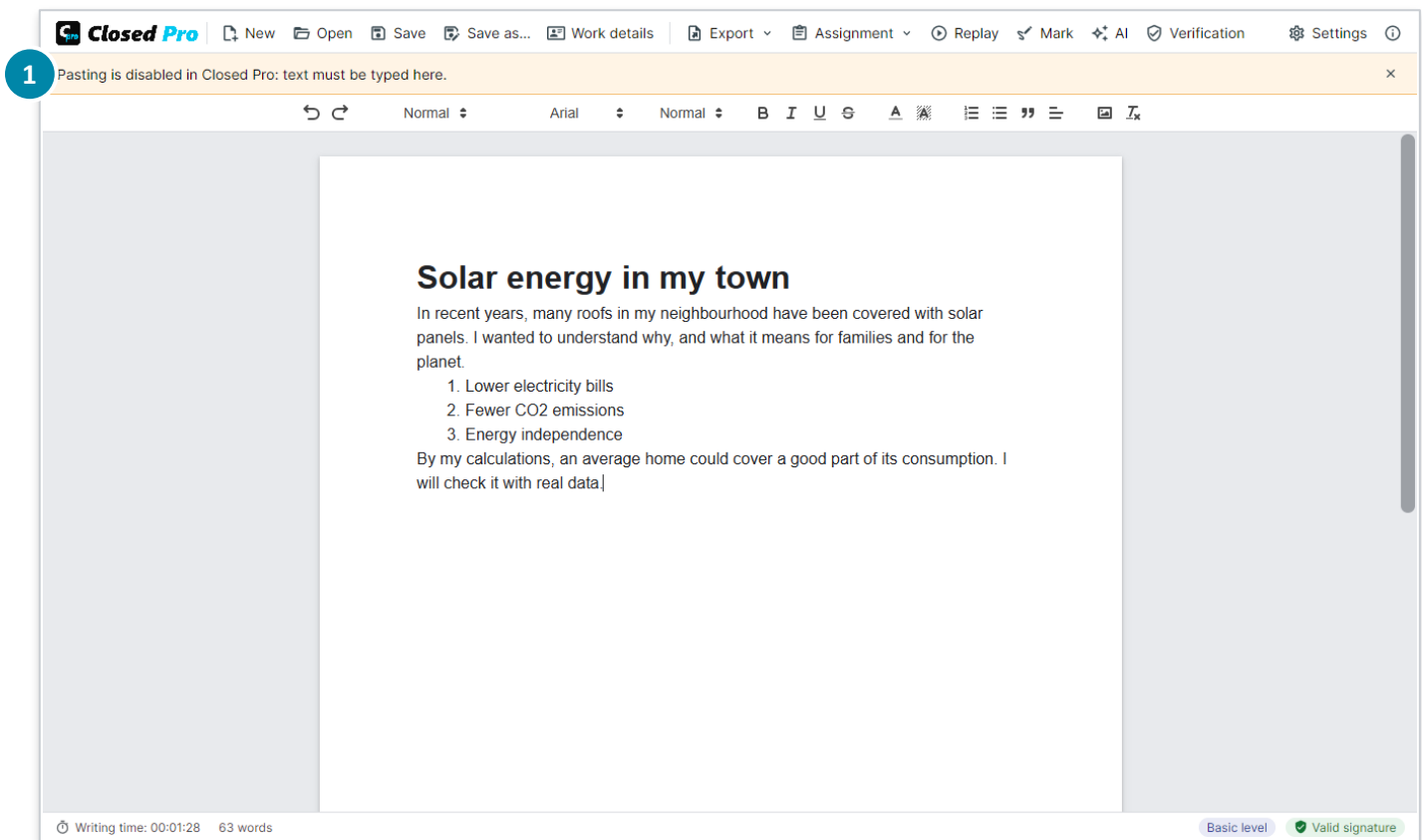
How to use it

- 1 Undo and redo (also with Ctrl+Z and Ctrl+Y).
- 2 Paragraph style: normal or heading 1, 2 and 3.
- 3 Font: sans serif, serif or monospace.
- 4 Size: small, normal, large or huge.
- 5 Bold, italic, underline and strikethrough (Ctrl+B, Ctrl+I, Ctrl+U).
- 6 Text colour and highlight.
- 7 Numbered and bulleted lists, and quotes. Typing "1. " or "- " at the start of a line also creates the list.
- 8 Alignment: left, centre, right or justified.
- 9 Insert an image from a file on your computer.
- 10 Clear formatting: removes all formatting from the selected text.

Tip: Very large photos are reduced when you insert them, so the document doesn't get too big.

Pasting is disabled

Where: **when you try to paste into the page**



What it is for

In Closed Pro the text has to be typed on the page itself. That's why nothing can be pasted, in any way.

How to use it

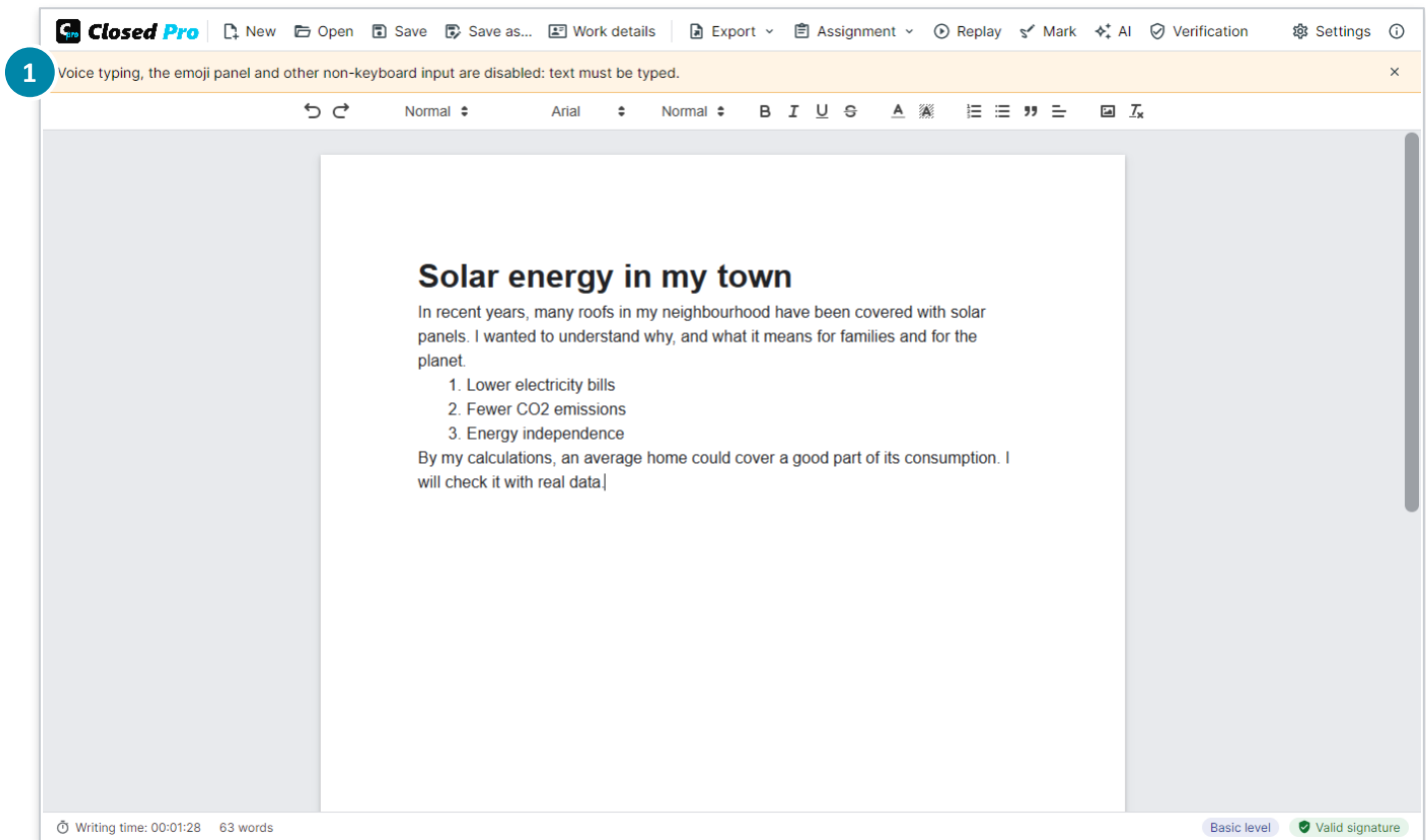
- 1 If you try to paste, this message appears and nothing gets into the document.

Ctrl+V, Shift+Insert, "Paste" and "Paste as plain text" in the right-click menu, and dragging text or files onto the page are all blocked. Each attempt is noted in the document's record, and the teacher will see it in the verification panel and in the replay.

Tip: Copying and cutting do work: you can copy your own text to use it in another program.

Dictation and other non-keyboard input

Where: when you use Windows voice typing (Win+H) or the emoji panel (Win+.)



What it is for

Voice typing, the emoji panel and the clipboard history write without pressing keys. Closed Pro rejects them: the text is undone instantly and this message appears.

How to use it

- 1 Text that arrives without being typed doesn't get into the document.

Typing still works with any keyboard, including Chinese or Japanese keyboards, and with the Windows On-Screen Keyboard. Each blocked attempt is noted in the record as a "Voice typing or other non-keyboard input attempt".

Caution: On tablets without a physical keyboard, the Windows touch keyboard is blocked too. Use a physical keyboard or the classic On-Screen Keyboard.

Copying, correcting and undoing

Copy and cut

You can copy and cut parts of the document. Cutting counts as deleting that text.

Spell checker

Misspelt words are underlined in red. Right-click the word and choose the correction. The correction is recorded as such, not as pasted text.

Undo and redo

Ctrl+Z undoes and Ctrl+Y redoes, or use the buttons on the formatting bar. They are marked as undo and redo in the record.

Images

The image button on the bar inserts an image from your computer. It is stored inside the document and covered by the signature.

What gets recorded

While you write, Closed Pro notes every change in the document with its time. This record is what makes it possible to verify and replay the work.

Every change to the text

What you type, what you delete and formatting changes, starting from the empty document.

Actual writing time

Adds up the periods when you are writing. Pauses longer than one minute don't count, nor does the time you spend outside the program.

Leaving the program

When you switch to another window it is noted, together with the time you spend away.

Blocked attempts

Attempts to paste, drop content or dictate.

Sessions

Every time you open the document to carry on writing, a new session starts, with your name.

The conversation with the AI

Every question, every answer with the source excerpts the AI received, refused requests, the sources you add and the text you insert from the AI (chapters 4 to 6).

3

Saving and opening

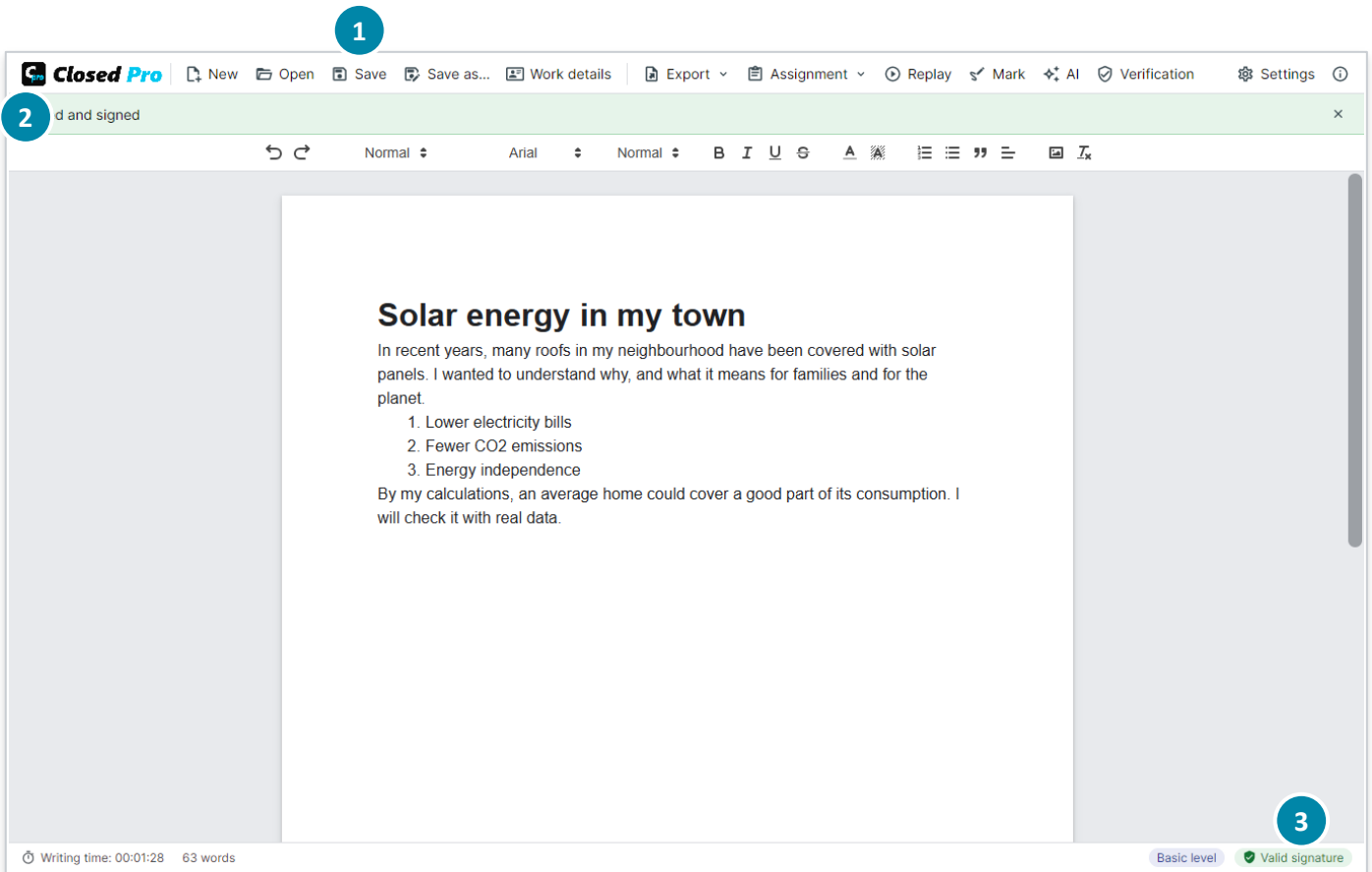
How to save and sign a document, how to open it another day to carry on writing, and what happens when you close with unsaved changes.

In this chapter

- Saving and signing
- Work details
- Saving as a PDF for submission
- Opening a document and carrying on writing
- Closing with unsaved changes

Saving and signing

Where: “Save” or Ctrl+S



What it is for

Saving writes the document to a .closedpro file and signs it. From then on, any change made outside Closed Pro is detected.

How to use it

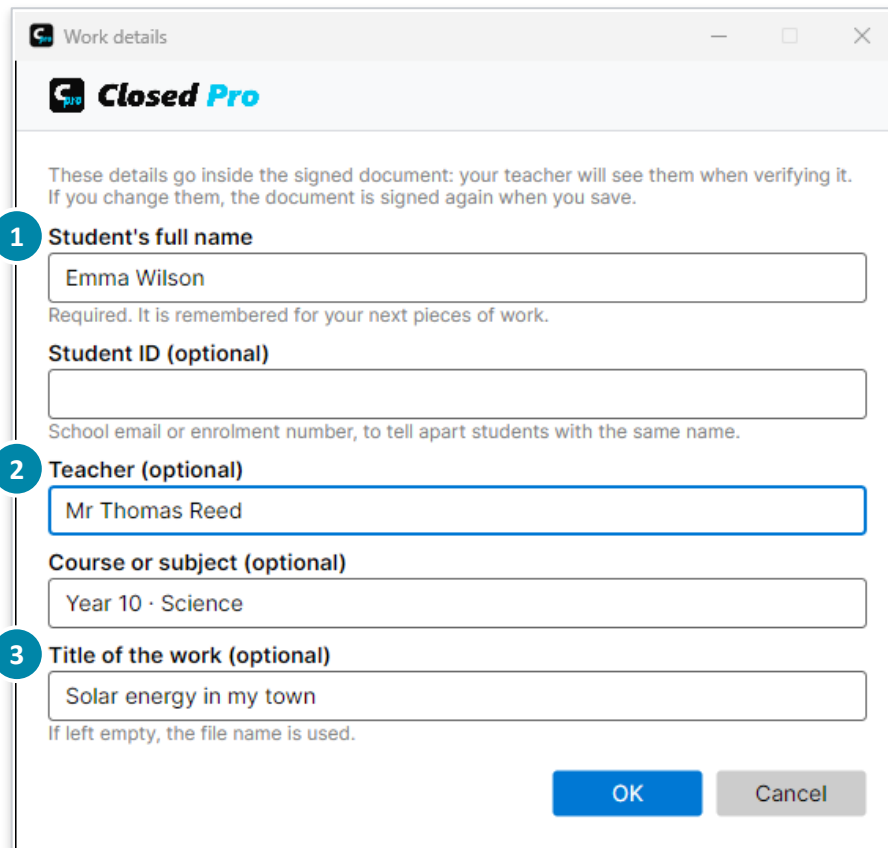
- 1 Click “Save”. The first time you choose where to save it and under what name; after that it is saved to the same file.
- 2 “Saved and signed” appears.
- 3 The status bar shows “Valid signature”. As soon as you start writing again it changes to “Not saved yet”.

“Save as...” saves a copy with another name or in another folder. It is still the same document, with its whole record.

Tip: Save often. Closed Pro checks the document right after saving it, so what you see is exactly what the teacher will see.

Work details

Where: “Work details”



Work details

 **Closed Pro**

These details go inside the signed document: your teacher will see them when verifying it.
If you change them, the document is signed again when you save.

1 Student's full name

Emma Wilson

Required. It is remembered for your next pieces of work.

Student ID (optional)

School email or enrolment number, to tell apart students with the same name.

2 Teacher (optional)

Mr Thomas Reed

Course or subject (optional)

Year 10 · Science

3 Title of the work (optional)

Solar energy in my town

If left empty, the file name is used.

OK Cancel

What it is for

Your name and, if you like, the teacher, course and title go inside the signed document, together with the assignment if you are working with one. Your teacher sees them when verifying it, and they can't be changed without it showing.

How to use it

- 1 Your full name is required. You're asked for it the first time you save, and it's remembered for your next pieces of work.
- 2 Teacher, course or subject and title are optional and filled in for each piece of work.
- 3 If you change any detail, the document is signed again when you save.

Tip: You type your own name: Closed Pro proves it wasn't changed afterwards, not who you are. For a verified identity there are the certificate levels (chapter 11).

Saving as a PDF for submission

Many platforms (Moodle, Classroom, Teams) only accept PDF or Word. That's why you choose the file type when saving.

.closedpro document

The signed document, with the conversation with the AI and the sources cited. The usual format.

PDF for submission

A PDF that opens in any viewer and carries the signed .closedpro document inside as an attachment. The cover shows your details, the assignment and a summary of the use of the AI; text inserted from the AI is marked in purple.

Carry on writing

That PDF opens in Closed Pro and you can keep writing as with a .closedpro file. When you save, the PDF is generated again.

What counts

The signed document inside counts, not the text on the pages, and the cover says so. Closed Pro always verifies the document inside.

Opening a document and carrying on writing

A piece of work can be written over several days. Every time you open it and write, a new session starts, and it is recorded too.

Open

Click “Open” and choose the .closedpro file, or double-click it in Windows File Explorer.

Checked when opened

Before showing it, Closed Pro checks the signature and the record. The result appears in the verification panel (chapter 9).

Carry on writing

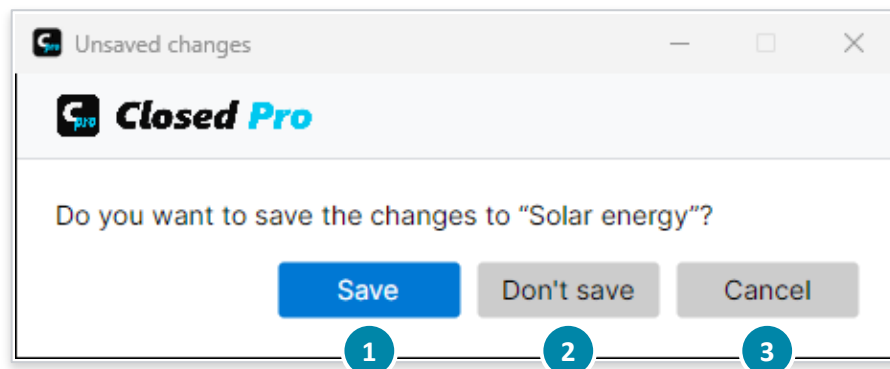
If the document is correct, you can carry on writing where you left off. When you save, it is signed again with the whole record.

Read-only

If the document has been modified outside Closed Pro, or it is an advanced-level document belonging to someone else, it opens read-only: you can view, verify and replay it, but not write in it.

Closing with unsaved changes

Where: when you close the program, create a new document or open another one



What it is for

If there are unsaved changes, Closed Pro asks before losing them.

How to use it

- 1 "Save": saves and signs, then continues.
- 2 "Don't save": discards the changes made since the last save.
- 3 "Cancel": goes back to the document without doing anything.

4

The local AI

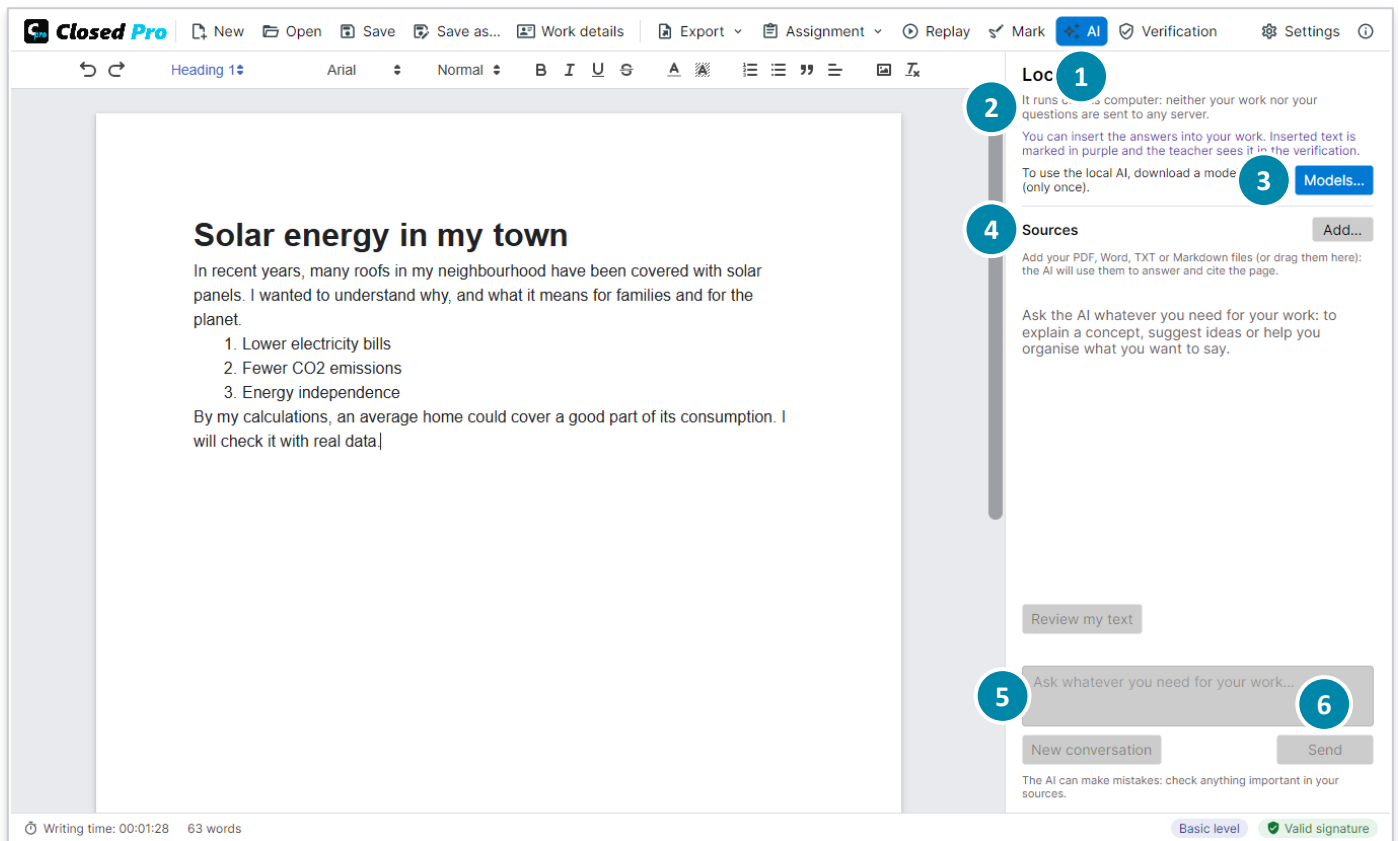
Closed Pro's artificial intelligence assistant: how to download the model, how to ask it questions and what it does and doesn't do.

In this chapter

- The AI panel
- Downloading the model
- The models for searching your sources
- Asking the AI
- What the AI does and doesn't do

The AI panel

Where: “AI”, on the main bar



What it is for

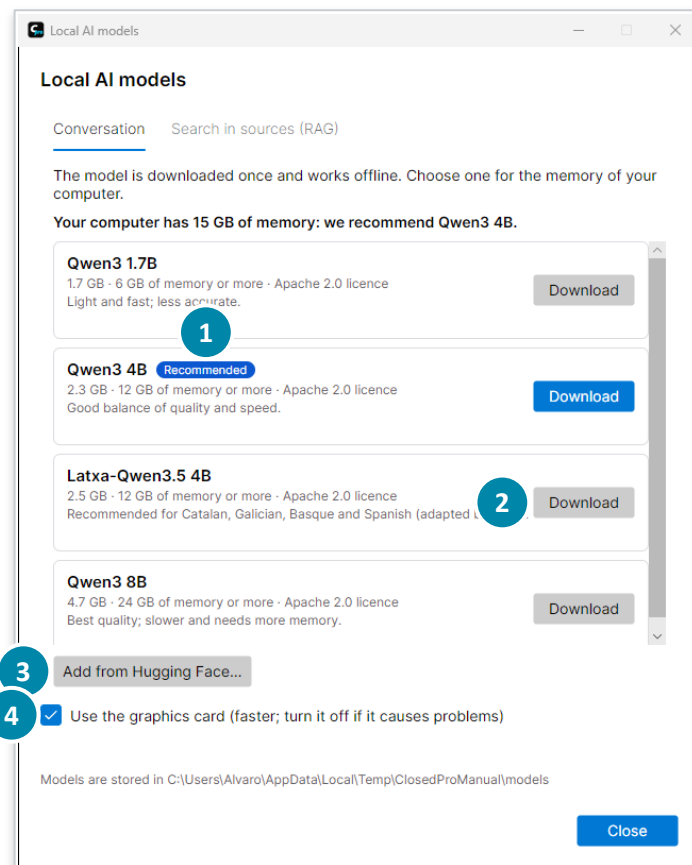
The AI panel opens to the right of the page. While you write, you can ask it whatever you need for your work.

How to use it

- 1 Opens and closes the panel.
- 2 Reminder: the AI runs on your computer; neither your work nor your questions are sent to any server.
- 3 The AI model in use. The first time there isn't one: click “Models...” to download it.
- 4 Sources: the documents the AI uses to answer (chapter 5).
- 5 This is where you type your question.
- 6 “Send” (or Enter). “New conversation” starts from scratch.

Downloading the model

Where: AI panel › “Models...”, “Conversation” tab



What it is for

The AI model is a large file (1.7 to 4.7 GB) that is downloaded once and works offline. Closed Pro recommends one based on your computer's memory and the language.

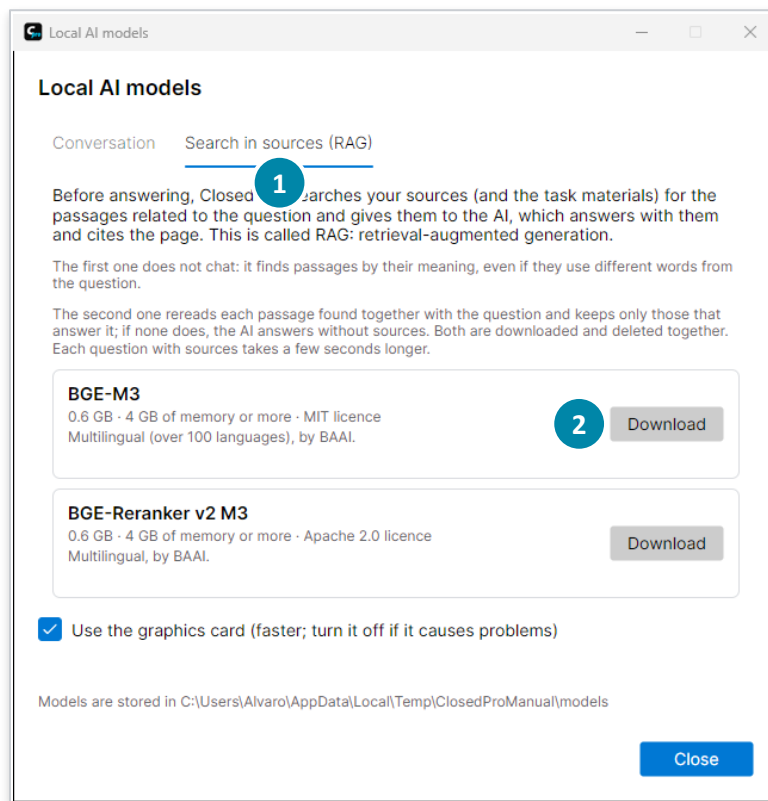
How to use it

- 1 The recommended model for your computer. In Spanish, Catalan, Galician and Basque, Latxa-Qwen3.5 4B; in the other languages, Qwen3.
- 2 “Download”: downloads the model. You can pause and resume another day; when it finishes, the file is checked to make sure it is complete.
- 3 “Add from Hugging Face...”: other models in GGUF format, for advanced users.
- 4 Using the graphics card makes it answer much faster. If it causes problems, turn it off.

Tip: The first model you download is selected. If you have several, “Use this one” changes the one the panel uses.

The models for searching your sources

Where: AI panel › “Models...”, “Search in sources (RAG)” tab



What it is for

Two small models (0.6 GB each) that don't chat: the first finds the passages in your sources that relate to the question, even if they use different words; the second rereads each one together with the question and keeps only those that really answer it. The tab briefly explains what RAG is.

How to use it

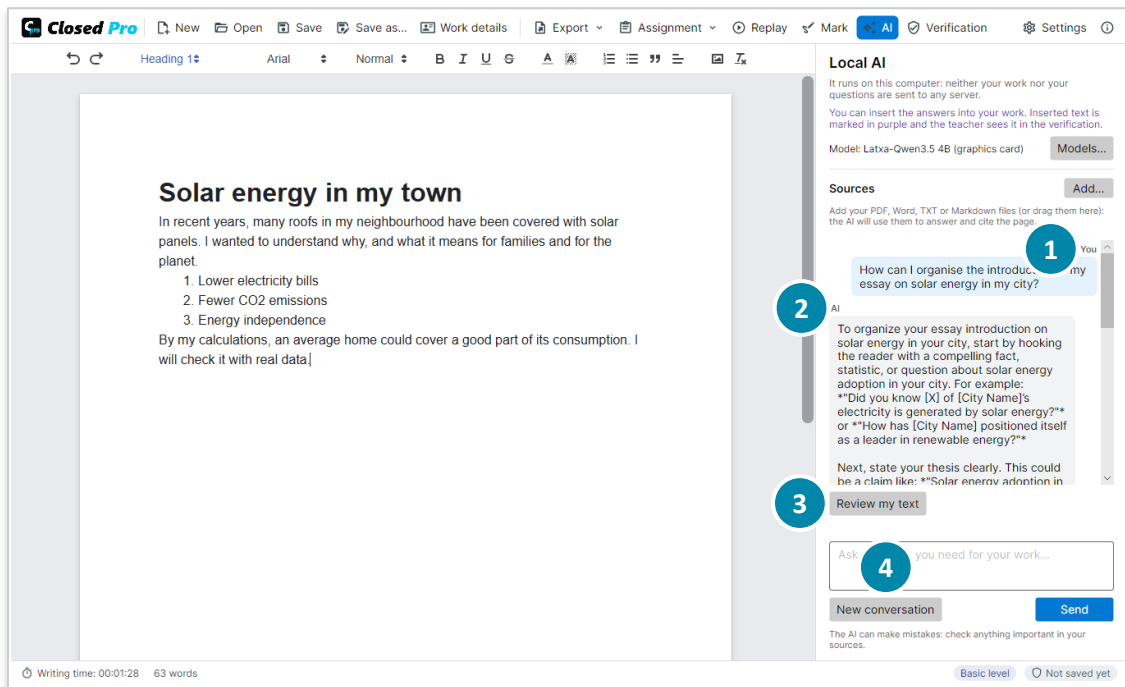
- 1 “Search in sources (RAG)” tab: the models that chat are on the other one, “Conversation”.
- 2 “Download” on either of them downloads both, BGE-M3 and BGE-Reranker, which are multilingual. You don't need to choose them: if they are downloaded, they are used. “Delete” also removes both.

With them, “how much is saved per year?” also finds a paragraph that talks about “annual savings on the bill”, and the AI receives only what answers the question. Without them, the AI still uses your sources, but it searches them by words only and may receive excerpts that are beside the point; the sources panel warns you and takes you to this tab.

Tip: Each question with sources takes a few seconds longer while the passages are reread: about 4 with a graphics card, somewhat more without one.

Asking the AI

Where: **AI panel**



What it is for

Type your question as you would ask a private tutor. The answer appears little by little, as the AI writes it.

How to use it

- 1 Your question.
- 2 The AI's answer, in the language you ask in. The conversation continues: you can ask it to explain in another way or to go into more depth.
- 3 "Review my text": the AI comments on what you have written so far without rewriting it.
- 4 "New conversation": starts another conversation. The previous one isn't deleted: it stays in the work's record.

Below each answer is the "Report" button, in case the AI says something offensive, dangerous or false (chapter 12).

Tip: The first question takes a few seconds longer: the model is loaded into memory. "Stop" cuts a long answer short.

Caution: The AI can make mistakes. Check important facts in your sources before using them in your work.

What the AI does and doesn't do

Without an assignment from the teacher, the AI acts as a tutor: it helps you understand and improve your work, and if you ask it, it also writes; whatever you insert is marked. With an assignment, the teacher decides what it may do (chapter 6).

Explain

Concepts, facts and questions about the topic and your sources, with the page each fact comes from.

Ideas and structure

Approaches, outlines and questions that help you think about what you want to say.

Review

Comments on the clarity, structure, argument and spelling of your text, without rewriting it.

What it writes is marked

Without an assignment, if you ask it for a paragraph it writes one and you can insert it, but it is marked in purple and the teacher sees how much text came from the AI. With an assignment, it only writes if the teacher allows it; the AI panel tells you whether it can.

Everything goes into the submission

The questions and answers are saved in the work and the teacher reads them when marking. Part of the conversation can't be deleted without invalidating the signature.

5

Your sources

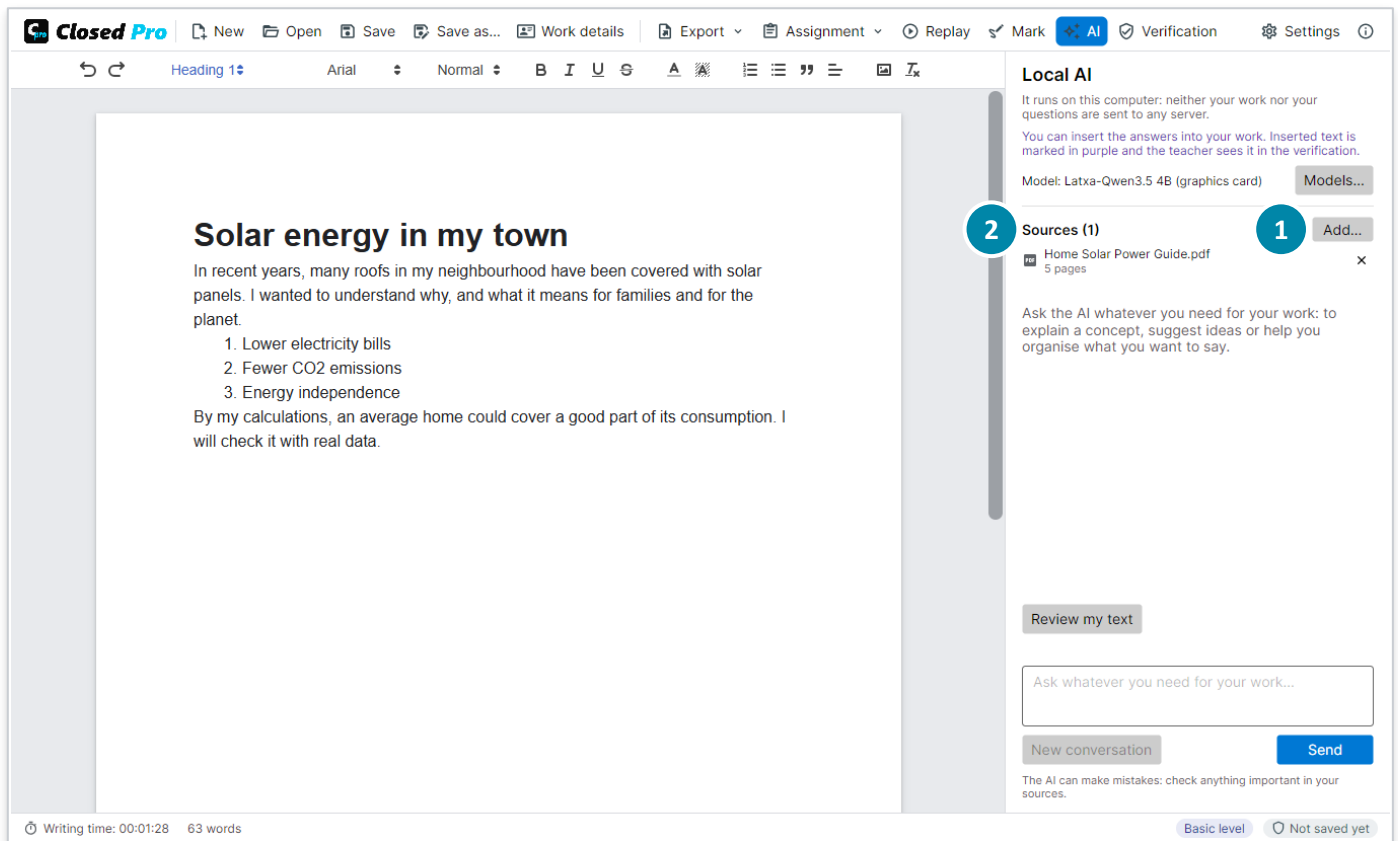
How to add your documents so the AI answers with them, how to read the citations and how to check what the AI saw.

In this chapter

- Adding sources
- Answers with citations
- Viewing the excerpts
- How the AI finds information

Adding sources

Where: **AI panel** › “Add...”



What it is for

Your notes, readings or articles: the AI will use them to answer and will cite the page each fact comes from.

How to use it

- 1 Click “Add...” and choose one or more PDF, Word (.docx), TXT or Markdown files. You can also drag them onto the panel.
- 2 Each source appears in the list with its number of pages. The “x” removes it.

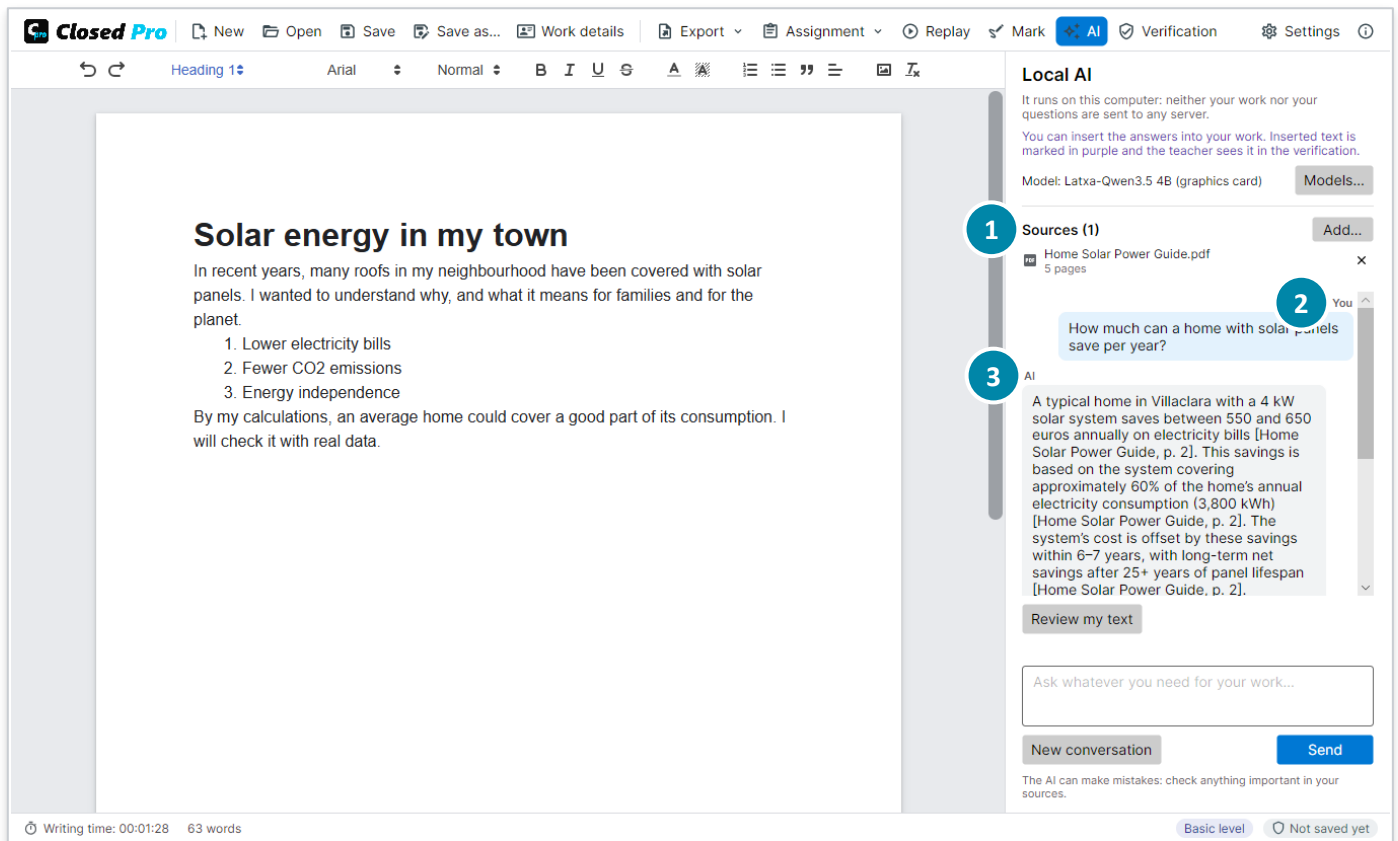
Closed Pro reads the text of each source, including scanned PDFs (using Windows text recognition), splits it into pieces and prepares it for searching. The sources are saved with the work on your computer.

Tip: In this example the source is the “Home Solar Power Guide” from a made-up town council, Villaclara.

Caution: Sources aren't sent anywhere. The submission only contains their name, their size and the excerpts the AI saw.

Answers with citations

Where: AI panel, with sources



Solar energy in my town

In recent years, many roofs in my neighbourhood have been covered with solar panels. I wanted to understand why, and what it means for families and for the planet.

1. Lower electricity bills
2. Fewer CO2 emissions
3. Energy independence

By my calculations, an average home could cover a good part of its consumption. I will check it with real data.

Local AI

It runs on this computer: neither your work nor your questions are sent to any server.

You can insert the answers into your work. Inserted text is marked in purple and the teacher sees it in the verification.

Model: Latxa-Qwen3.5 4B (graphics card) Models...

1 Sources (1)

Home Solar Power Guide.pdf
5 pages

2 You

How much can a home with solar panels save per year?

3 AI

A typical home in Villaclara with a 4 kW solar system saves between 550 and 650 euros annually on electricity bills [Home Solar Power Guide, p. 2]. This savings is based on the system covering approximately 60% of the home's annual electricity consumption (3,800 kWh) [Home Solar Power Guide, p. 2]. The system's cost is offset by these savings within 6-7 years, with long-term net savings after 25+ years of panel lifespan [Home Solar Power Guide, p. 2].

Review my text

Ask whatever you need for your work...

New conversation Send

The AI can make mistakes: check anything important in your sources.

Writing time: 00:01:28 63 words Basic level Not saved yet

What it is for

With sources, each fact in the answer carries, in square brackets, the source and page it comes from.

How to use it

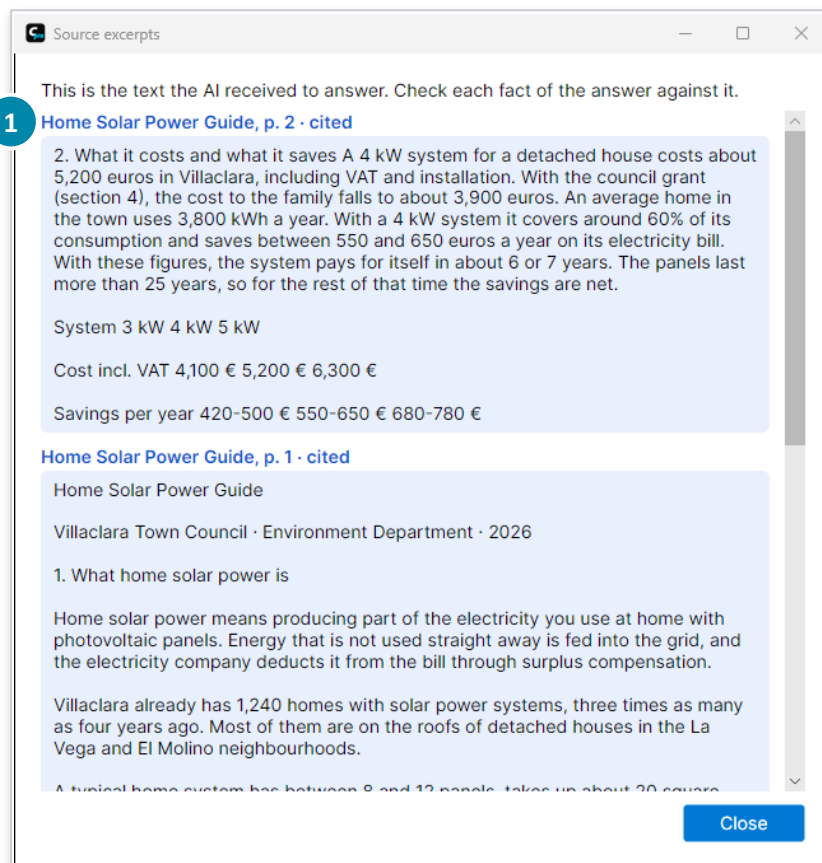
- 1 The source you have added.
- 2 Your question.
- 3 The answer, with its citations: “[Home Solar Power Guide, p. 2]”. Open the source at that page to check the fact.

Below the answer you see the sources it cites (or that it cites none) and the “View the excerpts” button, with the exact text the AI received to answer.

Tip: If the AI cites a page that doesn't exist, Closed Pro removes the citation and says so below the answer.

Viewing the excerpts

Where: “View the excerpts”, below an answer



What it is for

Shows the pieces of your sources that the AI received to answer: first the ones it cited, marked “cited”, and then the rest.

How to use it

- 1 Each excerpt shows the source and the page. Compare each fact in the answer with it.

It is exactly what the teacher will see in the submission: that way they can check whether a fact came from the sources or the AI added it on its own.

How the AI finds information

The AI model doesn't learn your documents: with each question, Closed Pro passes it the relevant pieces of your sources, numbered, with the instruction to cite them.

If it all fits, it all goes

With only a few pages, the AI receives the whole sources with every question.

If not, the best pieces

With many pages, Closed Pro searches by the meaning of the question and by its words (including their variants: “save”, “saves”, “saving”). Then it rereads each piece found together with the question and keeps those that answer it, with the paragraph before and the one after so as not to lose the context.

If nothing answers, no sources

If no piece answers the question (“how can I improve the introduction?”), the AI answers without sources and says so below: “Nothing about this question was found in the sources”.

Follow-up questions

A short question after another one (“And in winter?”) is searched together with the previous one, so it finds what follows on from the conversation.

Data, not orders

If a source contained instructions (“ignore the above and...”), the AI treats them as text from the source, not as orders.

No general knowledge, if the teacher decides

In an assignment, the teacher can require the AI to answer only from the sources and to say when something isn't in them.

6

Working with an assignment

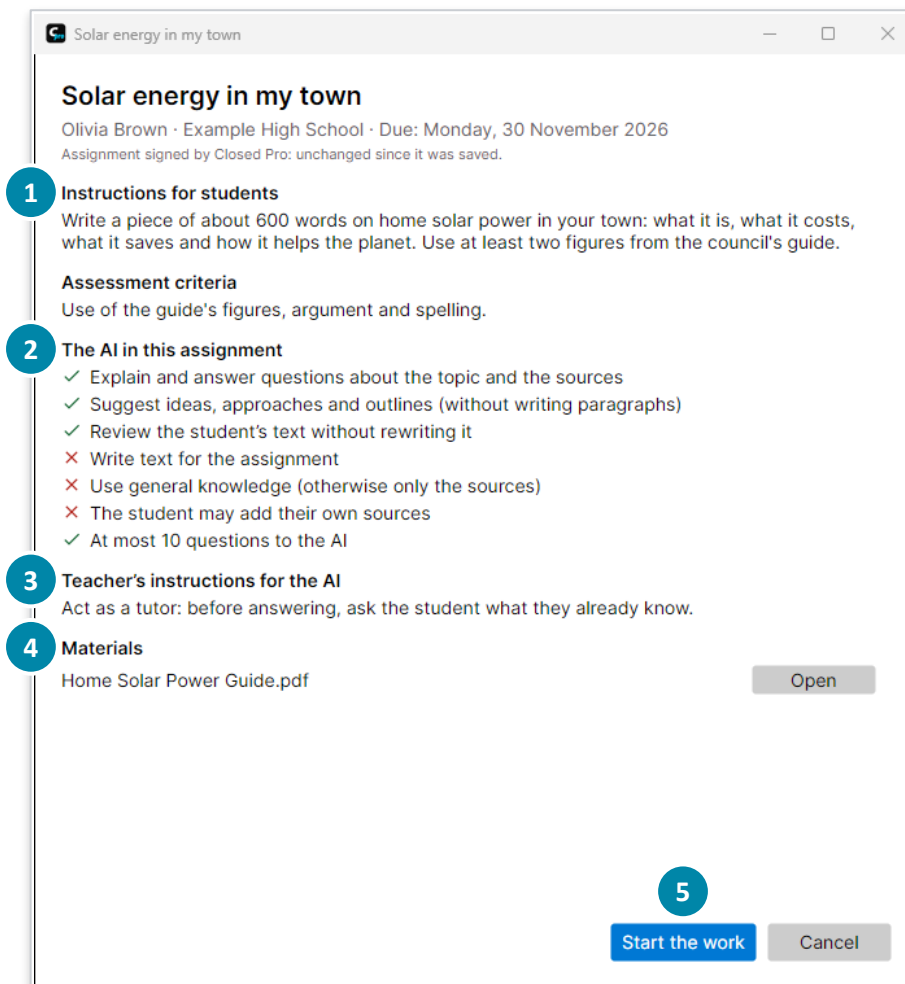
When the teacher hands out an assignment (.closedtask), the work is done with their materials and with the rules they have chosen for the AI.

In this chapter

- Opening the assignment
- The AI panel with an assignment
- What the assignment doesn't allow
- Questions with a limit
- Inserting text from the AI
- Review my text

Opening the assignment

Where: **double-click the .closedtask file, “Open” or Assignment › Start work from an assignment...**



What it is for

Before you start you see the whole assignment: who set it, the due date, the instructions and what the AI may do.

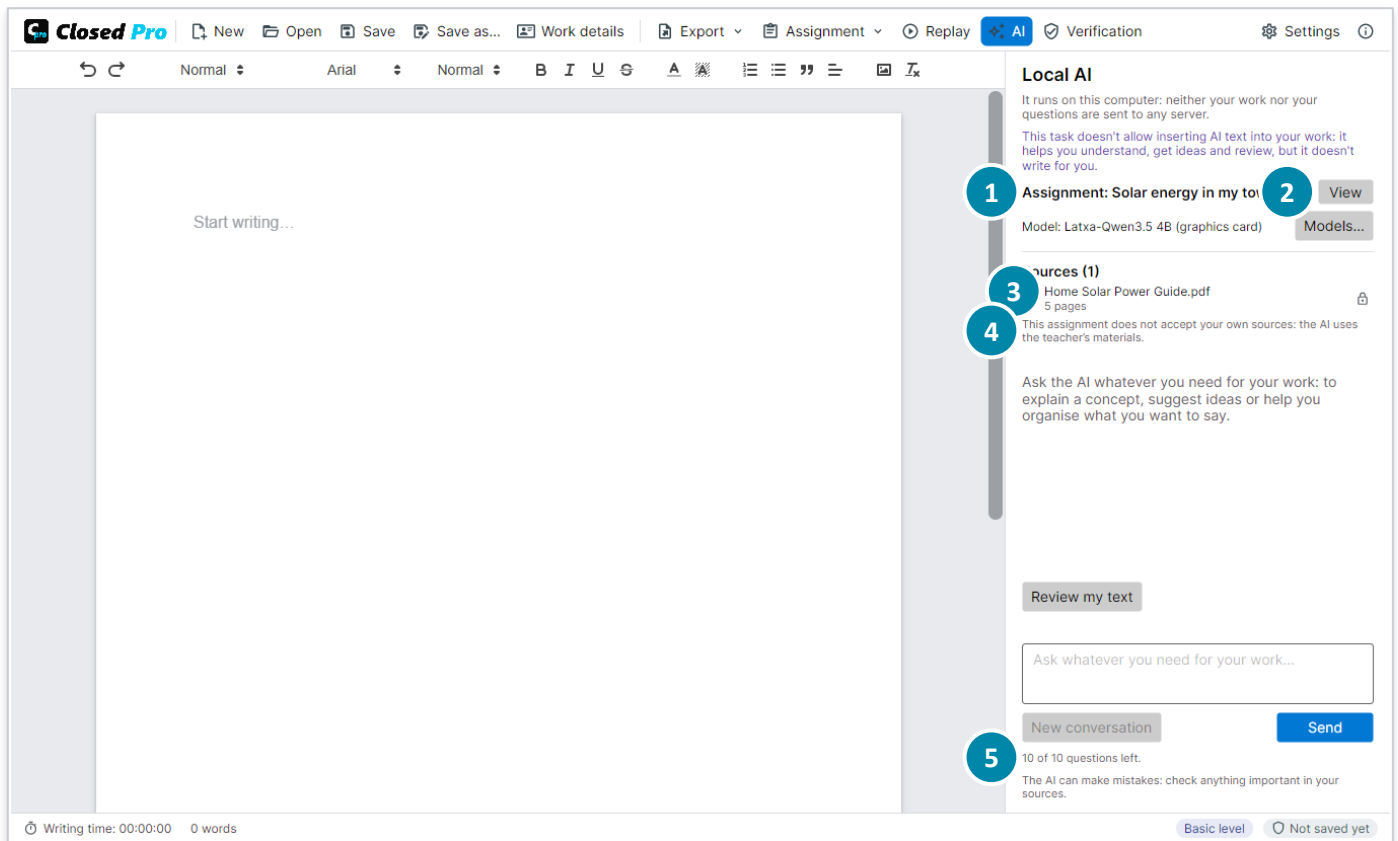
How to use it

- Instructions for students and assessment criteria.
- What the AI may (✓) and may not (✗) do in this assignment.
- The teacher's instructions for the AI. You can read them, but not change them.
- The teacher's materials. “Open” shows them in their program.
- “Start the work”: creates a new document linked to this assignment.

Tip: The assignment is signed: if someone modifies it (for example, to let the AI write), Closed Pro won't open it. You can see it again at any time with Assignment › View the assignment.

The AI panel with an assignment

Where: **AI panel**, in a piece of work with an assignment



What it is for

The panel shows the assignment and applies its rules.

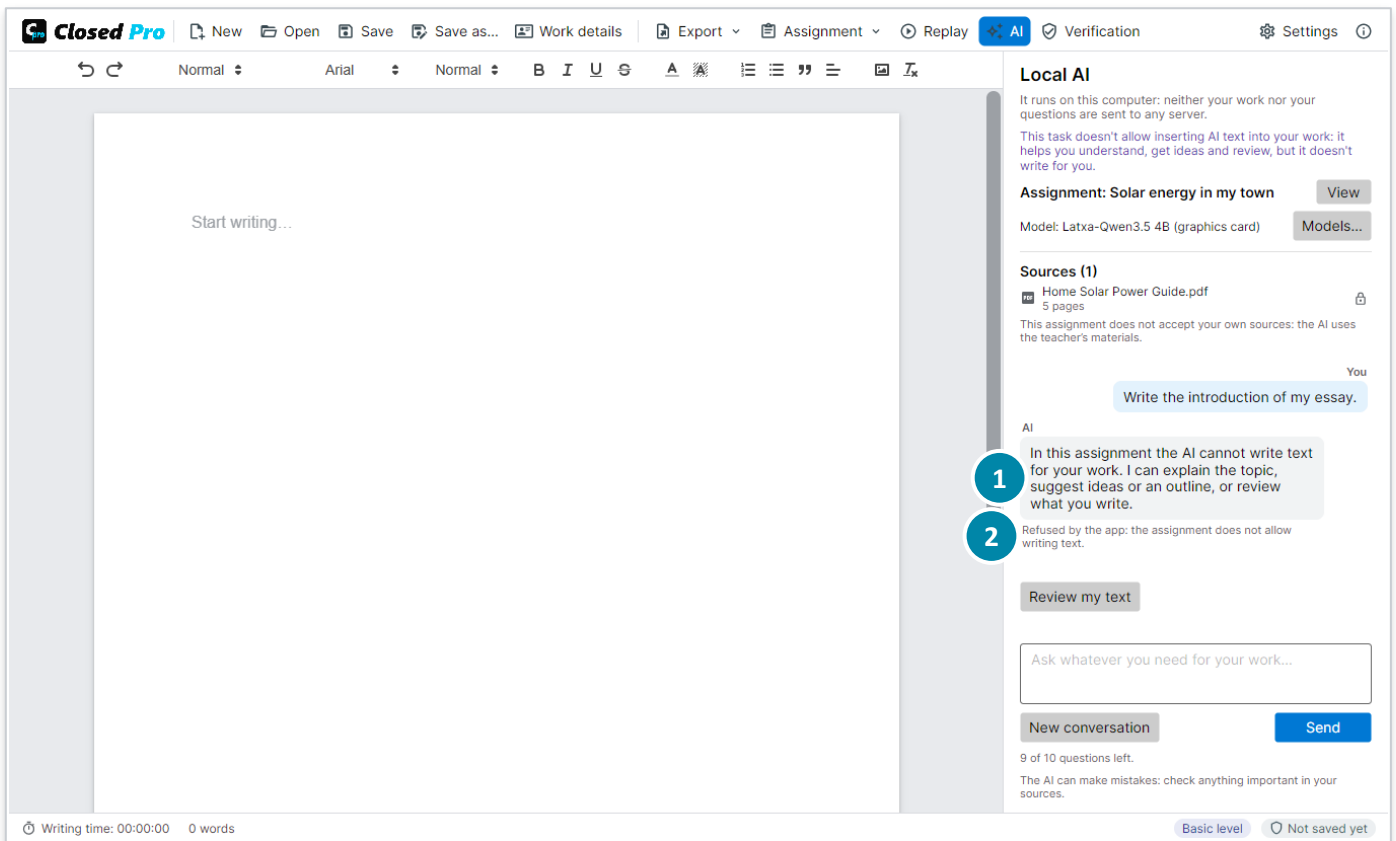
How to use it

- 1 The assignment for this piece of work.
- 2 "View": shows the instructions and the rules again.
- 3 The teacher's materials are already among the sources, with a padlock on the right: they can't be removed.
- 4 If the assignment doesn't accept your own sources, "Add..." doesn't appear.
- 5 If there is a question limit, how many you have left.

If the assignment is "No AI", the "AI" button doesn't appear and the work is written as in Closed Lite.

What the assignment doesn't allow

Where: when you ask the AI to write, in an assignment without the “Write text for the assignment” permission



What it is for

Before answering, Closed Pro checks whether the request asks it to write part of the work. If the assignment doesn't allow it, the app itself refuses it, without asking the AI.

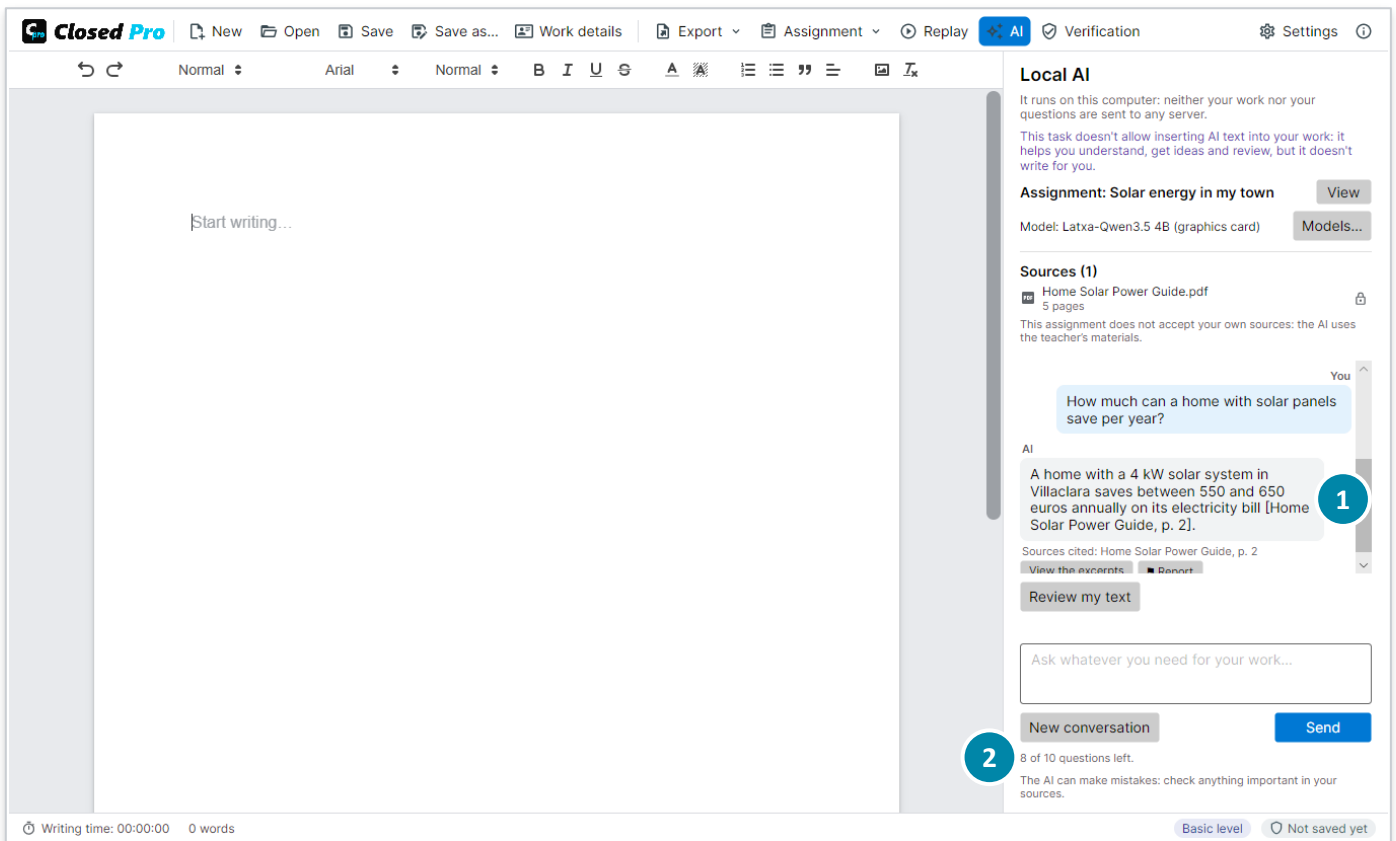
How to use it

- 1 The message explains what you can ask for instead: explanations, ideas, an outline or a review of your text.
- 2 “Refused by the app”: it is noted in the submission as a refused request.

Tip: Rephrase the question: instead of “write the introduction of my essay”, try “what should I explain in the introduction?”.

Questions with a limit

Where: **AI panel**, in an assignment with a maximum number of questions



The screenshot shows the Closed Pro AI panel interface. The main area is a text editor with a "Start writing..." prompt. The right sidebar contains the AI panel. At the top, it says "Local AI" and "It runs on this computer: neither your work nor your questions are sent to any server." Below this, it states "This task doesn't allow inserting AI text into your work: it helps you understand, get ideas and review, but it doesn't write for you." The assignment title is "Assignment: Solar energy in my town" with a "View" button. The model is "Model: Ltxa-Qwen3.5 4B (graphics card)" with a "Models..." button. Under "Sources (1)", it lists "Home Solar Power Guide.pdf" (5 pages) with a lock icon. A note says "This assignment does not accept your own sources: the AI uses the teacher's materials." The chat history shows a user question: "How much can a home with solar panels save per year?" and an AI answer: "A home with a 4 kW solar system in Villaclara saves between 550 and 650 euros annually on its electricity bill [Home Solar Power Guide, p. 2]." The answer is marked with a blue circle containing the number 1. Below the answer, it says "Sources cited: Home Solar Power Guide, p. 2" and "View the excerpts" button. There is a "Review my text" button. At the bottom of the chat area, there is a text input field with the placeholder "Ask whatever you need for your work..." and a "Send" button. A "New conversation" button is also present. A blue circle with the number 2 is next to the "New conversation" button. At the bottom of the AI panel, it says "8 of 10 questions left." and "The AI can make mistakes: check anything important in your sources." The bottom status bar shows "Writing time: 00:00:00", "0 words", "Basic level", and "Not saved yet".

What it is for

The AI answers with the assignment's materials and cites the page. The counter goes down with each question.

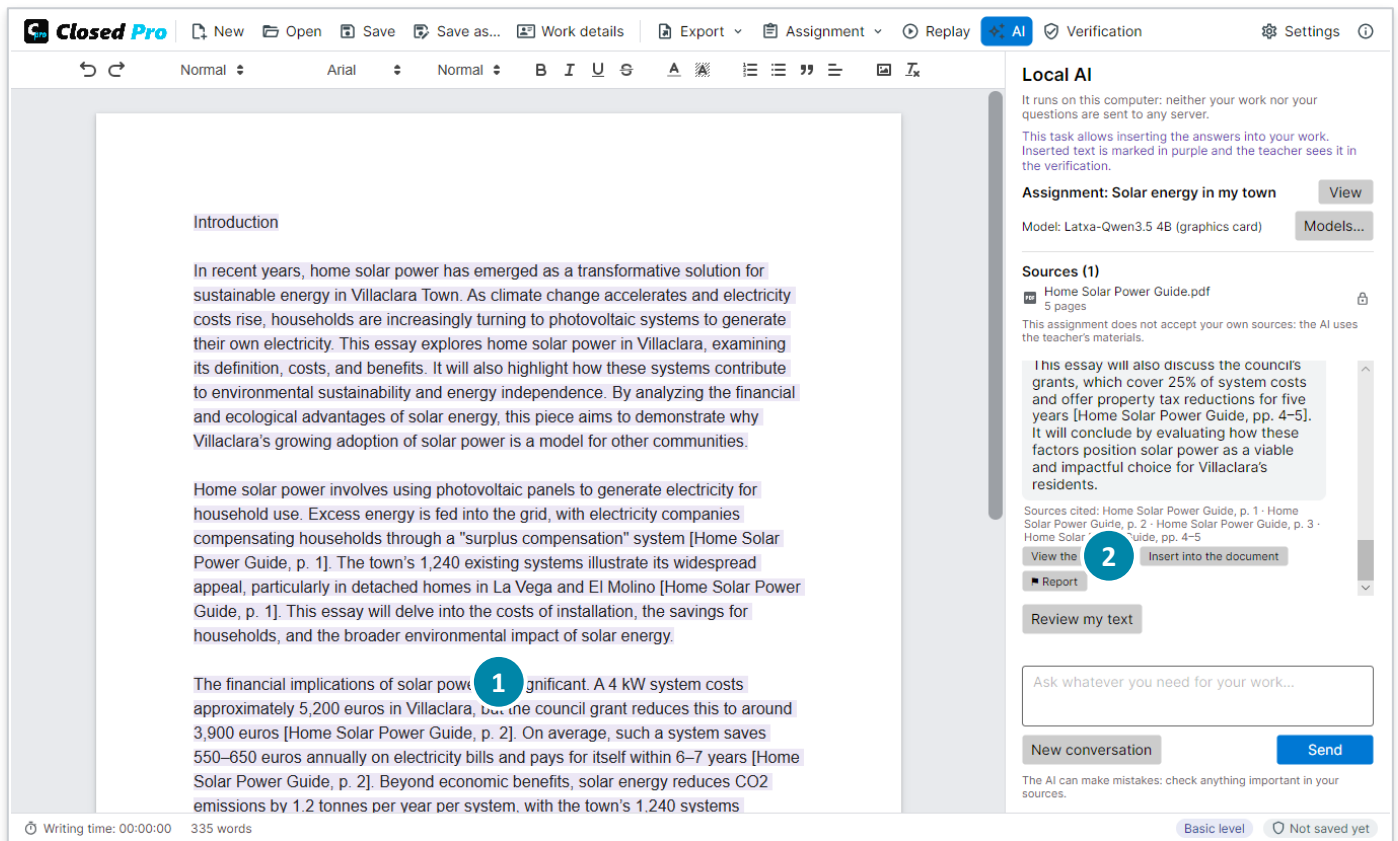
How to use it

- 1 Answer with its citation, from the teacher's material.
- 2 Questions left. When it reaches zero, you can't ask any more questions in this piece of work. Refused requests count too.

Caution: The limit is counted in the work itself: opening it on another computer or in another session doesn't reset it.

Inserting text from the AI

Where: “Insert into the document”, below an answer (without an assignment, always; with an assignment, if it allows writing)



Local AI

It runs on this computer: neither your work nor your questions are sent to any server.

This task allows inserting the answers into your work. Inserted text is marked in purple and the teacher sees it in the verification.

Assignment: Solar energy in my town [View](#)

Model: Latxa-Qwen3.5 4B (graphics card) [Models...](#)

Sources (1)

 Home Solar Power Guide.pdf
5 pages

This assignment does not accept your own sources: the AI uses the teacher's materials.

This essay will also discuss the council's grants, which cover 25% of system costs and offer property tax reductions for five years [Home Solar Power Guide, pp. 4–5]. It will conclude by evaluating how these factors position solar power as a viable and impactful choice for Villaclara's residents.

Sources cited: Home Solar Power Guide, p. 1 - Home Solar Power Guide, p. 2 - Home Solar Power Guide, p. 3 - Home Solar Power Guide, pp. 4–5

[View the](#) **2** [Insert into the document](#)

[Report](#)

[Review my text](#)

Ask whatever you need for your work...

[New conversation](#) [Send](#)

The AI can make mistakes: check anything important in your sources.

[Basic level](#) [Not saved yet](#)

Writing time: 00:00:00 335 words

What it is for

Brings an AI answer into the document without pasting. Without an assignment you can always do it; with an assignment, only if the teacher lets the AI write. The AI panel says so below its title.

How to use it

- 1 The text goes in at the cursor, marked with a light purple background.
- 2 “Insert into the document”. It is noted in the submission: the teacher sees how much text came from the AI and when.

Inserted text doesn't count as typed. In the verification it appears separately, with the percentage of the work it represents (chapter 8).

Review my text

What it does

If the assignment allows reviews, “Review my text” sends what you have written so far to the AI (up to 8,000 characters) and gives you back comments on clarity, structure, argument and spelling, without rewriting it.

When to use it

When you have a draft: the AI tells you what is unclear, what is missing or what is unnecessary, and you decide what to change.

What goes into the submission

The request and the answer, like any other question, and how many characters of your text were sent.

7

Creating an assignment

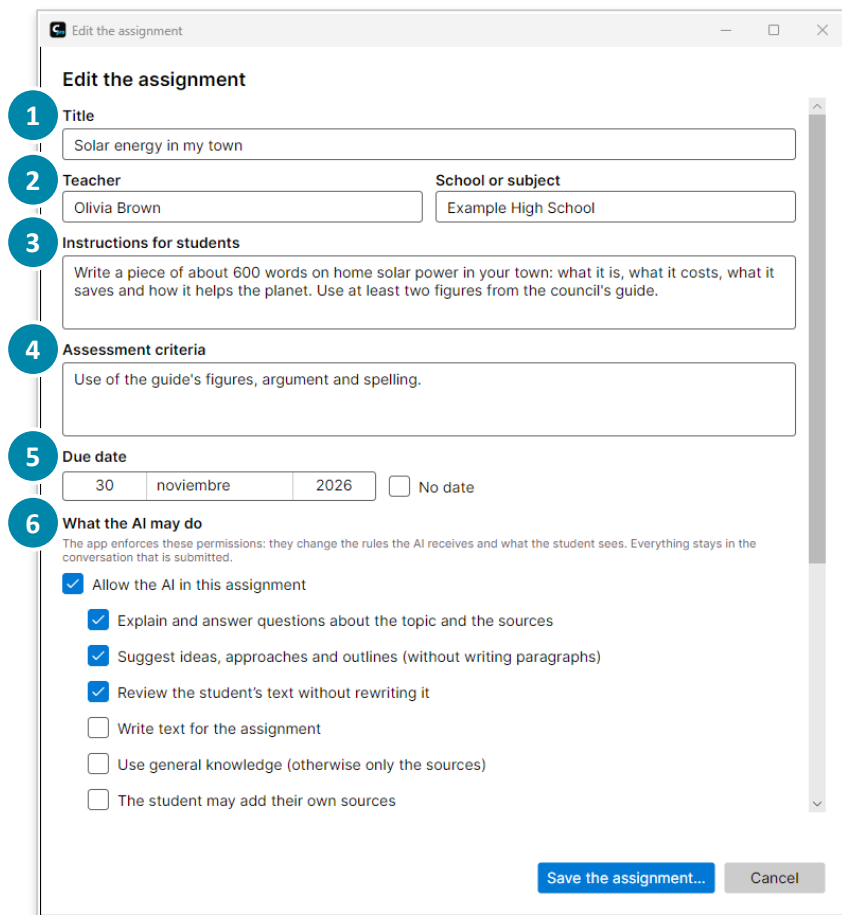
For teachers: how to prepare an assignment with its instructions, its materials and the rules for the AI, and how to hand it out.

In this chapter

- The assignment editor
- What the AI may do
- The instructions for the AI
- Saving and handing out the assignment

The assignment editor

Where: **Assignment** › **Create an assignment (teachers)...** or **Edit an assignment...**



Edit the assignment

- Title**
Solar energy in my town
- Teacher**
Olivia Brown
- School or subject**
Example High School
- Instructions for students**
Write a piece of about 600 words on home solar power in your town: what it is, what it costs, what it saves and how it helps the planet. Use at least two figures from the council's guide.
- Assessment criteria**
Use of the guide's figures, argument and spelling.
- Due date**
30 noviembre 2026 ☐ No date
- What the AI may do**
The app enforces these permissions: they change the rules the AI receives and what the student sees. Everything stays in the conversation that is submitted.
 - ☒ Allow the AI in this assignment
 - ☒ Explain and answer questions about the topic and the sources
 - ☒ Suggest ideas, approaches and outlines (without writing paragraphs)
 - ☒ Review the student's text without rewriting it
 - ☐ Write text for the assignment
 - ☐ Use general knowledge (otherwise only the sources)
 - ☐ The student may add their own sources

Save the assignment... **Cancel**

What it is for

Everything the student will see when opening the assignment, and what Closed Pro will enforce while they work.

How to use it

- 1 Title of the assignment.
- 2 Your name and the school or subject (taken from Settings).
- 3 Instructions for students: what the student has to do.
- 4 Assessment criteria (optional). The AI also takes them into account when reviewing.
- 5 Due date, or "No date".
- 6 What the AI may do (next page). Further down: instructions for the AI, materials and signature.

Tip: "Edit an assignment..." opens a saved assignment so you can change it. Saving it creates another version: submissions made with the previous one are still checked against theirs.

What the AI may do

Each permission changes the rules the AI receives and what the student sees. The app's rules take precedence over your instructions: writing “you may write text” in them doesn't allow it if the permission is turned off.

Allow the AI

If unticked, the assignment is “No AI”: the panel doesn't appear and the work is written as in Closed Lite.

Explain, ideas and review

Explain the topic and the sources; suggest approaches and outlines without writing paragraphs; comment on the student's text without rewriting it (“Review my text”).

Write text for the assignment

Off unless you turn it on. Without it, the app refuses requests to write text. With it, the student can insert answers with “Insert into the document”, and this is marked and counted separately.

General knowledge

If unticked, the AI answers only from the sources and says when something isn't in them.

Student sources and question limit

Whether the student can add their own sources, and how many questions they can ask in total (0 = no limit).

Caution: A small model doesn't always follow its rules to the letter. The app also checks the most important ones (writing text, the question limit), and any attempt to get round them stays in the conversation that is handed in.

The instructions for the AI

What they are for

To adapt the AI to your class: the tone (“act as a tutor: ask before answering”), the level (“vocabulary suitable for Year 9”), what to look at when reviewing or what to avoid.

Limit

Up to 300 words, so they don't take space away from the sources. The counter is below the box.

Transparency

The student sees them when opening the assignment. That way they know what the AI has been asked to do.

Materials

Notes, readings, the rubric... as PDF, Word, TXT or Markdown. They go inside the assignment, already split into pieces and, if you have downloaded the search models, with their vectors calculated: the student doesn't have to prepare anything.

Tip: Handing out the materials in class is your responsibility: only use documents you have the right to distribute to your students.

Saving and handing out the assignment

Save the assignment...

Choose where to save the .closedtask file. Closed Pro reads the materials, prepares them for searching and signs the assignment. If you have a certificate set up in Settings, you can sign it with that too: the student will see your name as the signer.

Handing it out

Upload the .closedtask file to Moodle, Classroom or Teams, or send it by email. Each student opens it with Closed Pro and starts their work.

Keep your copy

Closed Pro keeps a copy of every assignment you create on your computer. When marking, it compares each submission with it (chapter 8).

8

Marking a submission

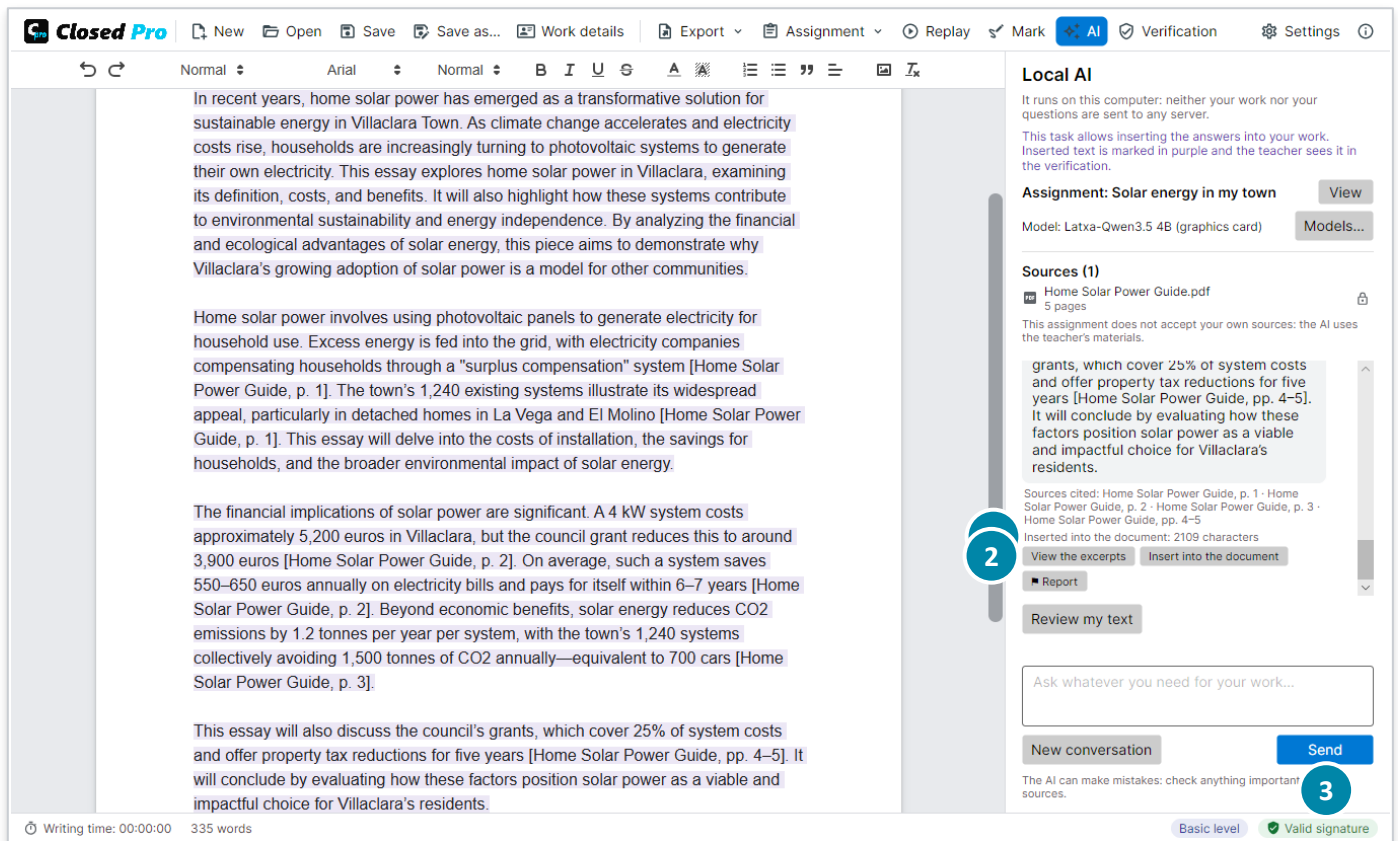
For teachers: what you see when you open a student's work done with Closed Pro and how to check that it was done with your assignment.

In this chapter

- The conversation with the AI
- The assignment and the use of the AI in the verification
- The report with the conversation
- Assignment check
- Marking a submission PDF
- Work done with Closed Lite

The conversation with the AI

Where: **when you open the submission (.closedpro), AI panel**



The screenshot shows the Closed Pro interface with a document editor on the left and an AI panel on the right. The document editor contains an essay about solar power in Villaclara Town. The AI panel, titled 'Local AI', shows the conversation history and the current prompt. The conversation history includes the student's prompt and the AI's response. The current prompt is 'grants, which cover 25% of system costs and offer property tax reductions for five years [Home Solar Power Guide, pp. 4-5]. It will conclude by evaluating how these factors position solar power as a viable and impactful choice for Villaclara's residents.' The AI's response is visible in the document editor. The AI panel also shows the sources cited and the number of characters inserted into the document. The AI panel is numbered 2, indicating the current step in the conversation.

What it is for

When you open the work, the AI panel shows the student's full conversation, exactly as they saw it.

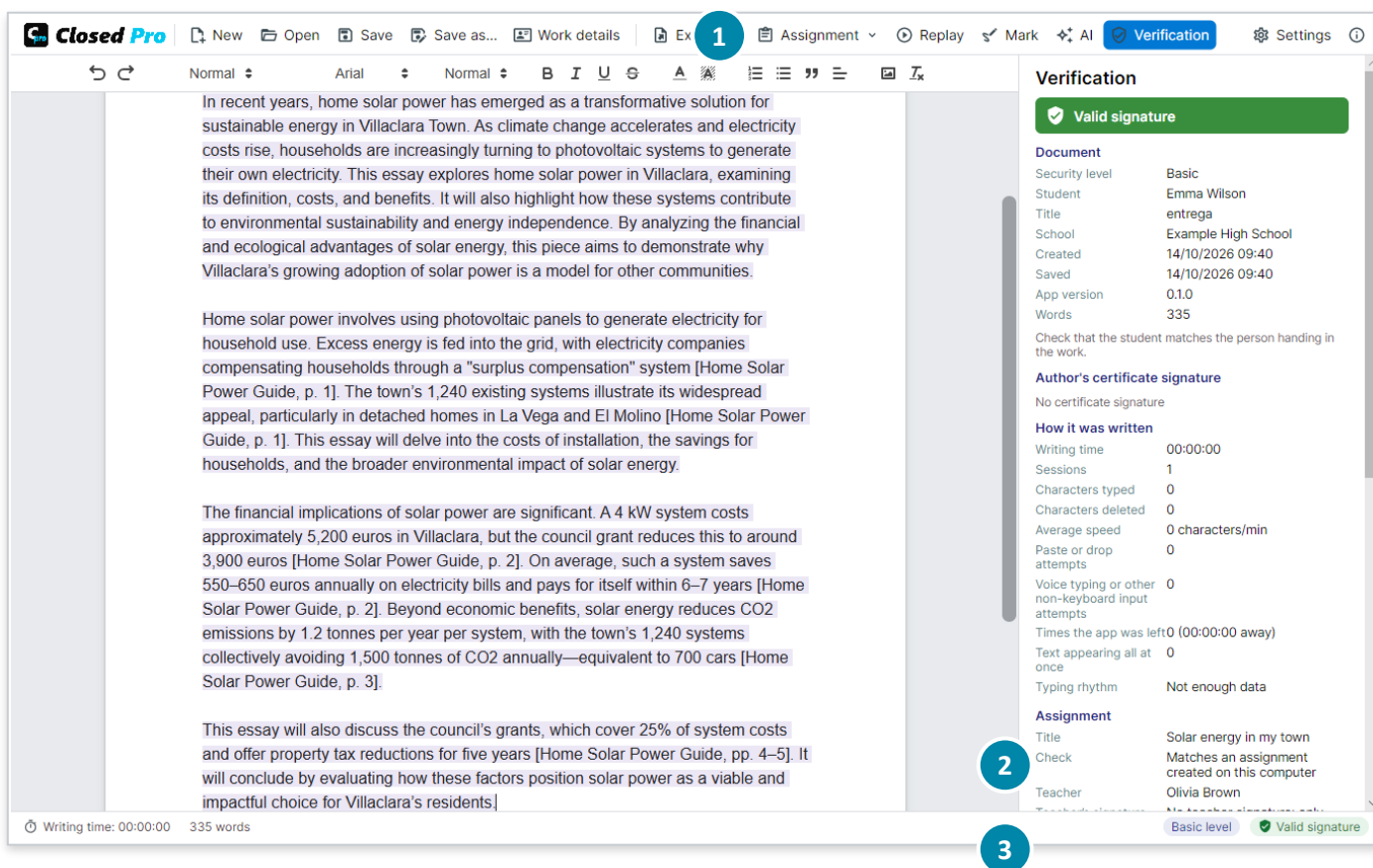
How to use it

- 1 Below each answer: the sources cited and, if the student inserted it into the document, how many characters.
- 2 "View the excerpts": what the AI received to answer.
- 3 The work's signature: the conversation is inside and can't be removed or changed without invalidating it.

In the document, text inserted from the AI has a light purple background. If the work can't be continued on your computer (for example, because it is Advanced level and belongs to the student), you can see the conversation but can't ask questions.

The assignment and the use of the AI in the verification

Where: "Verification"



Verification

Valid signature

Document

Security level	Basic
Student	Emma Wilson
Title	entrega
School	Example High School
Created	14/10/2026 09:40
Saved	14/10/2026 09:40
App version	0.1.0
Words	335

Check that the student matches the person handing in the work.

Author's certificate signature

No certificate signature

How it was written

Writing time	00:00:00
Sessions	1
Characters typed	0
Characters deleted	0
Average speed	0 characters/min
Paste or drop attempts	0
Voice typing or other non-keyboard input attempts	0
Times the app was left 0 (00:00:00 away)	0
Text appearing all at once	0
Typing rhythm	Not enough data

Assignment

Title	Solar energy in my town
Check	Matches an assignment created on this computer
Teacher	Olivia Brown

Basic level **Valid signature**

What it is for

As well as the writing data (chapter 9), the panel summarises the assignment and the use of the AI.

How to use it

- 1 The assignment the work was done with: it is inside the submission, so you can see it even if you don't have it on this computer. Who signed it, its permissions marked (✓ or X) and "Write text for the assignment" highlighted if it is allowed.
- 2 Check: whether it is one of the assignments you created on this computer ("Assignment check" page in this chapter).
- 3 Use of the AI: questions, reviews, refused requests, text inserted from the AI (characters and percentage of the work), made-up citations that were removed, sources cited and sources added by the student.

Tip: If the student did something your assignment didn't allow (inserting text without the permission, adding their own sources, going over the question limit), it appears in red as "Outside the assignment".

The report with the conversation

Where: **Export** › **Verification report (PDF)**...

Verification report

entrega.closedpro

Valid signature

Document

Student	Emma Wilson
Title	entrega
School	Example High School
Words	335
Created	14/10/2026 09:40
Saved	14/10/2026 09:40
App version	0.1.0
Signing keys	1
Security level	Basic
Identifier	bbaa51ce-ca71-4871-91ea-4373acde92fb

How it was written

Writing time	00:00:00
Sessions	1
Characters typed	0
Characters deleted	0
Average speed	0 characters/min
Paste or drop attempts	0
Voice typing or other non-keyboard input attempts	0
Times the app was left	0 (00:00:00 away)
Text appearing all at once	0
Typing rhythm	Not enough data

Assignment

Title	Solar energy in my town
Check	Matches an assignment created on this computer

Generated on 14/10/2026 09:40 with Closed Pro 1 / 4

First page: signature, writing and assignment check

Verification report

entrega.closedpro

Assignment the work was made with

Matches an assignment created on this computer

Solar energy in my town

Teacher	Olivia Brown
Created	06/10/2026 09:30
Saved	06/10/2026 09:30
Teacher's signature	No teacher signature: only Closed Pro's
Assignment fingerprint (SHA-256)	e54ba6cb8b0c191e6a0d005e2c8cd18855a543353f731bc72e5ba8ae6af6610

Instructions for students

Write a piece of about 600 words on home solar power in your town: what it is, what it costs, what it saves and how it helps the planet. Use at least two figures from the council's guide.

The AI in this assignment

Explain and answer questions about the topic and the sources	Yes
Suggest ideas, approaches and outlines (without writing paragraphs)	Yes
Review the student's text without rewriting it	Yes
Write text for the assignment	Yes
Use general knowledge (otherwise only the sources)	Yes
The student may add their own sources	No
Maximum questions to the AI	No limit

Materials

- Home Solar Power Guide.pdf

Generated on 14/10/2026 09:40 with Closed Pro 2 / 4

Second page: the assignment the work was done with

What it is for

The verification report devotes its second page to the assignment the work was done with (instructions, criteria, AI permissions, instructions for the AI and materials) or, if there was no assignment, says so in large type. Then come the use of the AI, the student's questions and, in an annex, the full conversation: each question with its time, the answer, the sources cited, the refused requests and what was inserted into the document.

Assignment check

The submission contains the assignment it was done with and its fingerprint (SHA-256). Anyone with Closed Pro can make an assignment, so what matters is whether it is yours: Closed Pro compares it with the assignments on your computer.

Matches an assignment created on this computer

The work was done with an assignment you created here, unchanged: its permissions apply.

Opened on this computer, but not created on it

It is an assignment you opened here (your own made on another computer, or a colleague's). Check on the second page of the report that it is yours.

Does not match: there is another version

You have an assignment with the same identifier but different content. It may be an earlier version you edited, or an assignment modified by someone else (for example, to let the AI write).

Does not match any assignment on this computer

It may be another teacher's or an assignment made by the student. Look on the second page of the report to see which assignment it was done with and what it allowed.

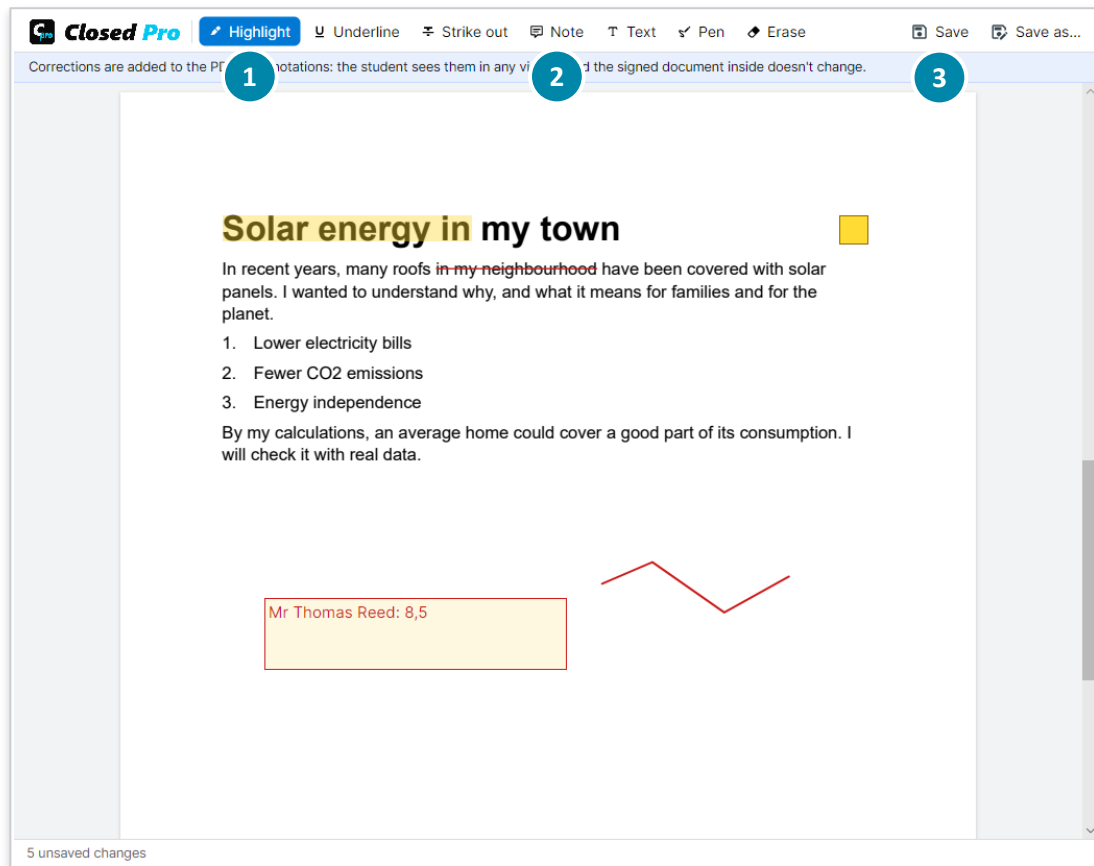
Free work, no assignment

The student worked without an assignment: the AI acted as a tutor under the app's rules and could write text; anything inserted appears in "Use of the AI" and in "Questions to the AI".

Tip: This check doesn't depend on any key in the program: an assignment made with another copy of Closed Pro has a different fingerprint, even if it has the same name. Don't open assignments a student gives you: only the ones you create count as yours.

Marking a submission PDF

Where: “Mark”, with a piece of work open (if it isn't the submission PDF, one is created when you click it)



What it is for

Mark the PDF the student handed in: corrections are saved in the PDF itself as annotations, which the student sees in any viewer. The signed document inside doesn't change, so the work can still be verified.

How to use it

- 1 If what is open is the document (.closedpro or .closed) and not its submission PDF, Closed Pro offers to create that PDF, with the work inside, and mark it.
- 2 Choose a tool: highlight, underline or strike out (dragging over the text), note, text (for example, the final grade) or pen. “Erase” removes a correction made with Closed Pro or Closed Lite.
- 3 Click “Save” to add them to the PDF, or “Save as...” to keep a marked copy and leave the original untouched.
- 4 The first time, you're asked for your name, which appears as the author of the corrections.

Tip: Upload the marked PDF to the platform as feedback: the student will see the corrections and the work will still verify.

Work done with Closed Lite

Closed Lite is the version without AI. If your students use it, Closed Pro opens their work and can carry on writing it.

Opened and verified

Closed Pro opens Closed Lite's .closed files and submission PDFs and checks their signature with Closed Lite's keys.

Only Closed Lite features

They are written with Closed Lite's features: no AI and no assignments. They are saved as .closed (or as a PDF with the .closed file inside), so the student can still open them with Closed Lite.

Not the other way round

Closed Lite doesn't open Closed Pro work: it warns that it was made with Closed Pro.

9

Verifying a piece of work

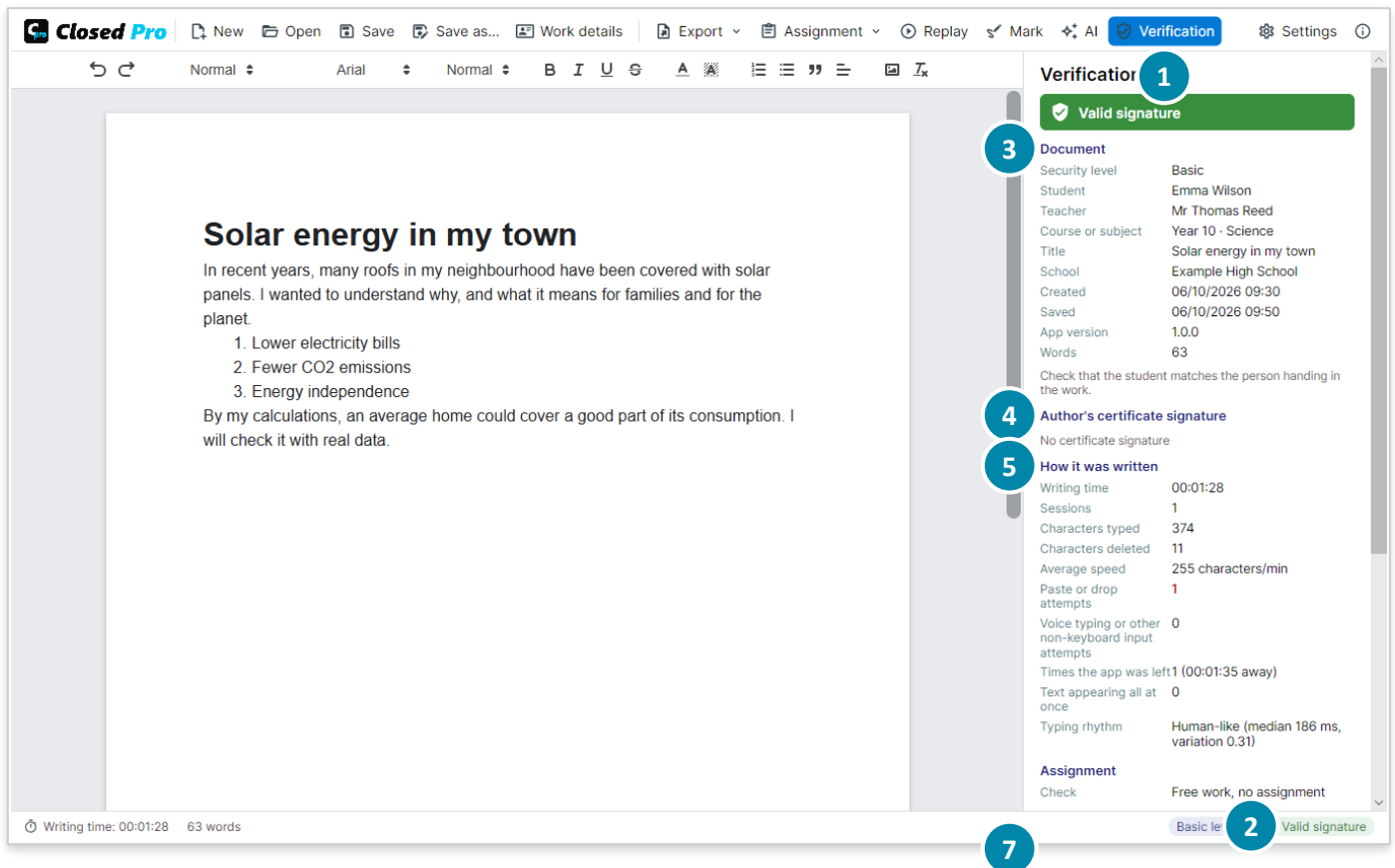
How to check a document you have received: whether its signature is valid, who wrote it and how, and what each piece of data means.

In this chapter

- The verification panel
- Verifying a submission PDF
- What each status means
- What each piece of writing data means
- A tampered document
- The verification report

The verification panel

Where: “Verification” (opens automatically when you open a document)



What it is for

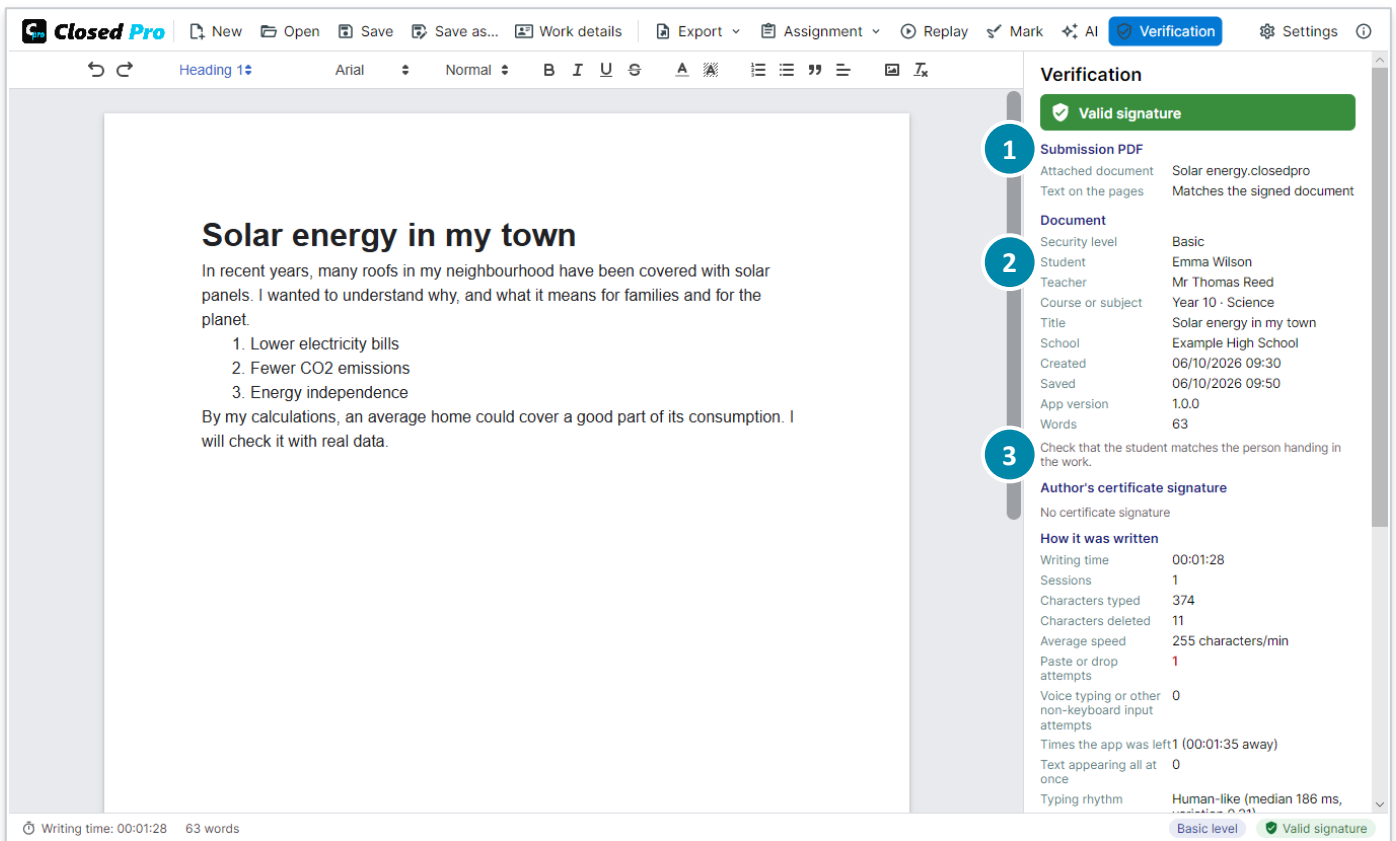
Shows at a glance whether the document can be trusted and how it was written.

How to use it

- 1 Opens and closes the panel.
- 2 Signature status, in colour: green if everything is correct.
- 3 Document data: security level, author, school, dates and words.
- 4 The author's signature with their digital certificate, if there is one (chapter 11).
- 5 How it was written: time, sessions, characters, attempts to paste or dictate, times the program was left and typing rhythm.
- 6 Opens the writing replay (chapter 10).
- 7 Saves the verification report as a PDF.

Verifying a submission PDF

Where: “Open” and choose the PDF



Solar energy in my town

In recent years, many roofs in my neighbourhood have been covered with solar panels. I wanted to understand why, and what it means for families and for the planet.

1. Lower electricity bills
2. Fewer CO2 emissions
3. Energy independence

By my calculations, an average home could cover a good part of its consumption. I will check it with real data.

Verification

Valid signature

1 Submission PDF

Attached document	Solar energy.closedpro
Text on the pages	Matches the signed document

2 Document

Security level	Basic
Student	Emma Wilson
Teacher	Mr Thomas Reed
Course or subject	Year 10 - Science
Title	Solar energy in my town
School	Example High School
Created	06/10/2026 09:30
Saved	06/10/2026 09:50
App version	1.0.0
Words	63

3 Check that the student matches the person handing in the work.

Author's certificate signature

No certificate signature

How it was written

Writing time	00:01:28
Sessions	1
Characters typed	374
Characters deleted	11
Average speed	255 characters/min
Paste or drop attempts	1
Voice typing or other non-keyboard input attempts	0
Times the app was left (00:01:35 away)	0
Text appearing all at once	0
Typing rhythm	Human-like (median 186 ms, deviation 0.01)

Writing time: 00:01:28 63 words

Basic level Valid signature

What it is for

Closed Pro takes the signed document out of the PDF and verifies it. What you see in the editor and the panel comes from that document, not from the PDF pages.

How to use it

- 1 “Submission PDF” shows which document is inside and whether the text on the pages matches the signed one. If it doesn't, the signed one counts.
- 2 Student, teacher, course and assignment come from the signed document, not from the cover.
- 3 Check that the student shown is the person who handed in the work.

Tip: Annotations or watermarks added to the PDF by Moodle, Classroom or Teams don't affect verification.

What each status means

Valid signature (green)

The document and its record have not been modified outside Closed Pro, and the record reproduces the text exactly.

Tampered document (red)

The signature doesn't match, or the text doesn't come from what was written in Closed Pro. It opens read-only.

Signed with a compromised key (orange)

The document is intact, but it was signed with a Closed Pro key that has been compromised. You can keep writing, although the document will stay flagged.

Created with a newer version (blue)

You need to update Closed Pro from the Microsoft Store to open it.

Not saved yet (grey)

The document has changes that haven't been saved or signed yet.

What each piece of writing data means

These are indications of how the document was written, not conclusive proof. A single data point proves nothing; several together merit a conversation with the author.

Writing time and sessions

Actual time spent typing and how many times the document was opened for writing. A long piece of work written in a few minutes stands out.

Characters typed and deleted

People who really write make corrections: it is normal to see quite a lot of deleted characters.

Attempts to paste, drop or dictate

They were blocked, but they show that the author tried to bring in text from somewhere else.

Times the app was left

How many times, and for how long, the writer switched to another window while writing.

Text appearing all at once

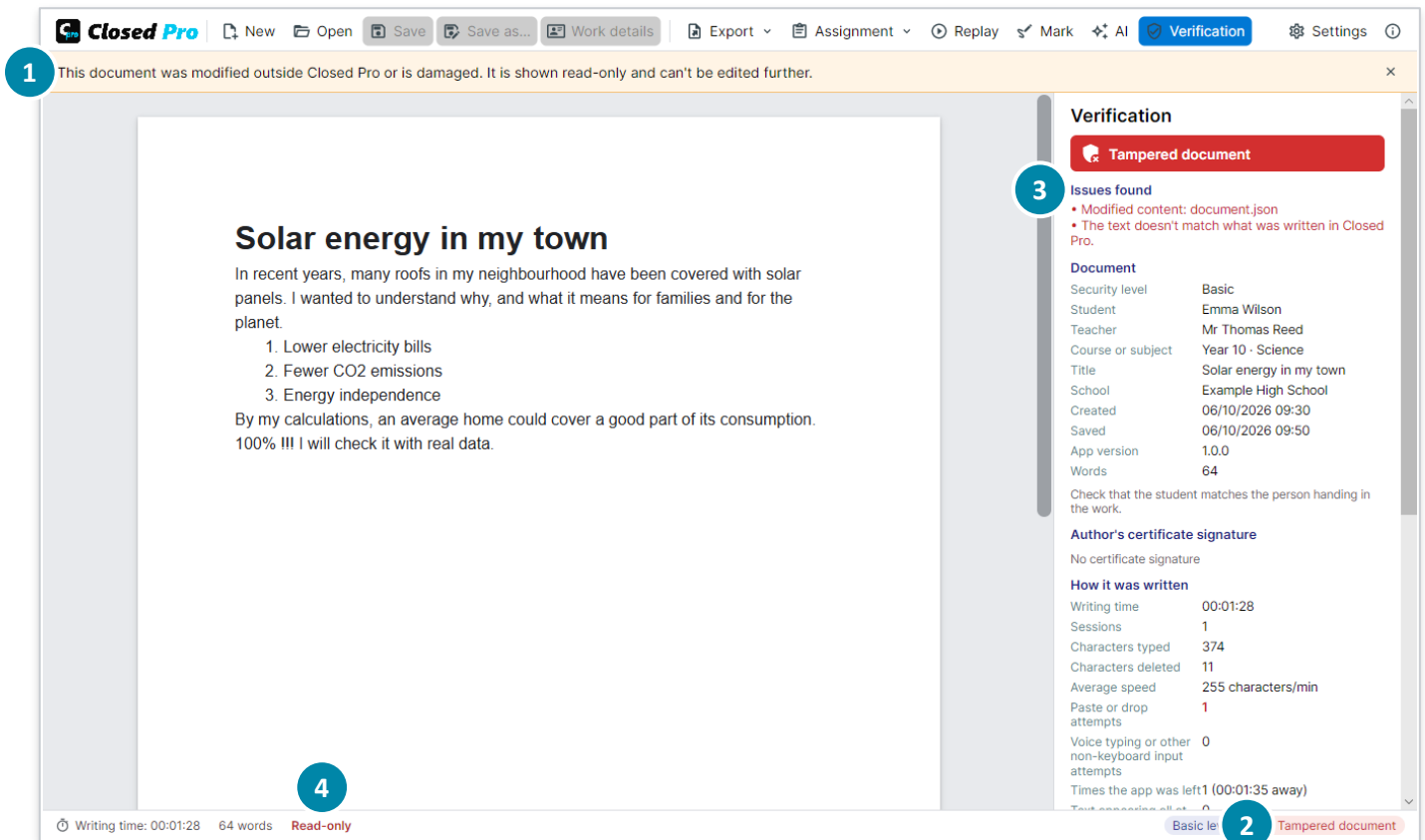
Blocks of text that got in without being typed. With Closed Pro there shouldn't be any: text inserted from the AI, when the assignment allows it, is counted separately (chapter 8).

Typing rhythm

A rhythm that is too regular is typical of programs that simulate typing.

A tampered document

Where: **when you open a document modified outside Closed Pro**



1 This document was modified outside Closed Pro or is damaged. It is shown read-only and can't be edited further.

Solar energy in my town

In recent years, many roofs in my neighbourhood have been covered with solar panels. I wanted to understand why, and what it means for families and for the planet.

1. Lower electricity bills
2. Fewer CO2 emissions
3. Energy independence

By my calculations, an average home could cover a good part of its consumption. 100% !!! I will check it with real data.

4

Verification

Tampered document

3 Issues found

- Modified content: document.json
- The text doesn't match what was written in Closed Pro.

Document

Security level	Basic
Student	Emma Wilson
Teacher	Mr Thomas Reed
Course or subject	Year 10 - Science
Title	Solar energy in my town
School	Example High School
Created	06/10/2026 09:30
Saved	06/10/2026 09:50
App version	1.0.0
Words	64

Check that the student matches the person handing in the work.

Author's certificate signature

No certificate signature

How it was written

Writing time	00:01:28
Sessions	1
Characters typed	374
Characters deleted	11
Average speed	255 characters/min
Paste or drop attempts	1
Voice typing or other non-keyboard input attempts	0
Times the app was left (00:01:35 away)	0

Writing time: 00:01:28 64 words **Read-only**

Basic level **2** Tampered document

What it is for

If someone modifies the .closedpro file outside the program, Closed Pro detects it when the file is opened.

How to use it

- 1** A message explains that the document has been modified and opens read-only.
- 2** The status appears in red: "Tampered document".
- 3** Issues found: which part doesn't match.
- 4** You can't carry on writing or sign it again.

Tip: Even if someone managed to sign a fake document, text that doesn't come from the writing record is detected anyway.

The verification report

Where: **Export** → **Verification report (PDF)**...

Verification report
Solar energy.closedpro

Valid signature

Document

Student	Emma Wilson
Teacher	Mr Thomas Reed
Course or subject	Year 10 · Science
Title	Solar energy in my town
School	Example High School
Words	63
Created	06/10/2026 09:30
Saved	06/10/2026 09:50
App version	1.0.0
Signing keys	1
Security level	Basic
Identifier	17d1a6ef-c824-401b-b38c-1fb638fc3ce8

How it was written

Writing time	00:01:28
Sessions	1
Characters typed	374
Characters deleted	11
Average speed	255 characters/min
Paste or drop attempts	1
Voice typing or other non-keyboard input attempts	0
Times the app was left	1 (00:01:35 away)
Text appearing all at once	0
Typing rhythm	Human-like (median 186 ms, variation 0.31)

Writing sessions

Start	End	Author	App version
06/10/2026 09:30	06/10/2026 09:33	Emma Wilson	1.0.0

Flagged moments

06/10/2026 09:30 — Paste attempt
06/10/2026 09:31 — Left the app

These data are indications of how the document was written, not conclusive proof: a single data point proves nothing, and several together merit a conversation with the author. The Closed Pro signature guarantees that the document and its record have not been modified outside the app.

Generated on 14/10/2026 09:38 with Closed Pro
1 / 1

What it is for

A one-page PDF with the signature status, the document data, how it was written, the sessions and the flagged moments. You can attach it to your marking or to the student's file.

10

Replay

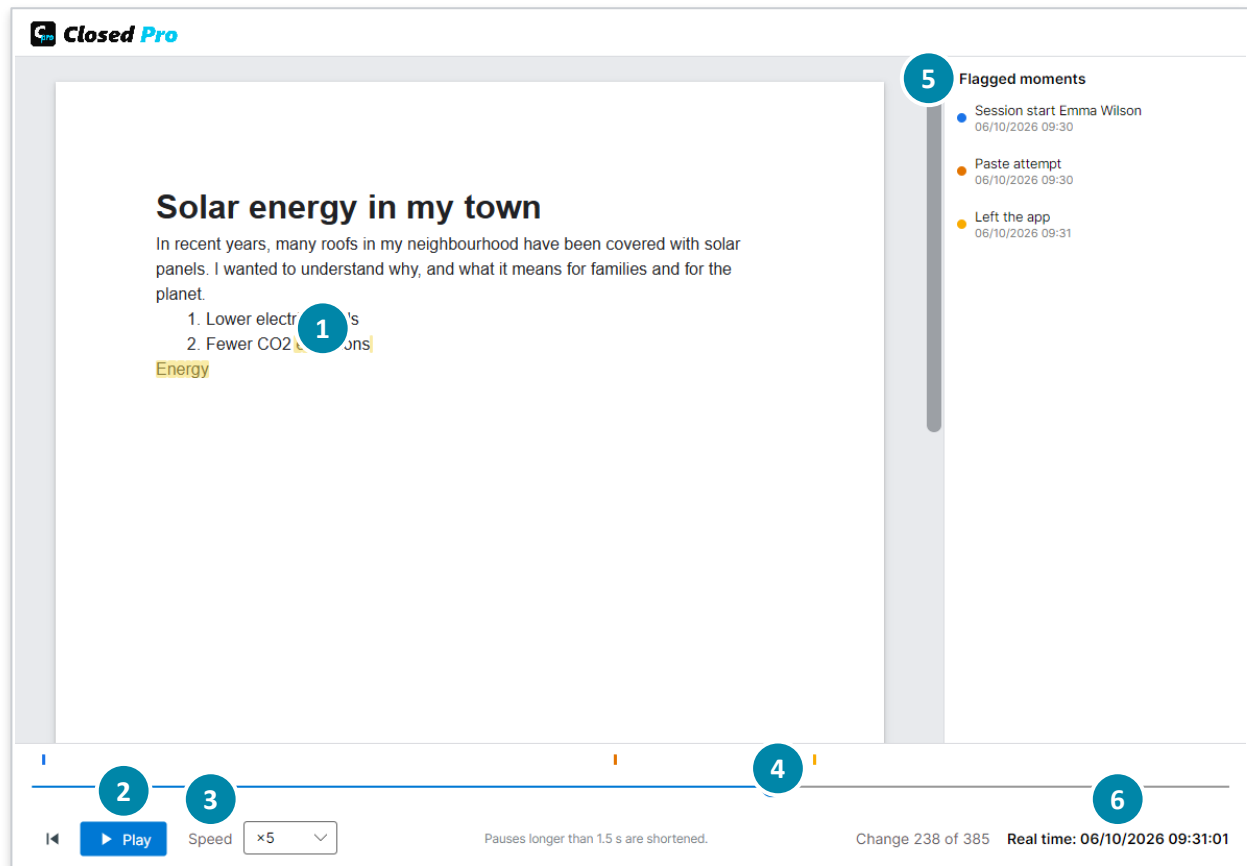
How to watch the writing of a document like a video, from the empty document to the final text.

In this chapter

- The replay window
- How to read a replay

The replay window

Where: “Replay”, on the bar or in the verification panel



What it is for

Shows how the text took shape, with its corrections and its pauses.

How to use it

- 1 What has just been typed lights up in yellow; what is deleted, in red.
- 2 Play and pause. The button on the left goes back to the start.
- 3 Speed, from $\times 1$ to $\times 100$. Pauses longer than 1.5 seconds are shortened.
- 4 Timeline: drag it to go to any moment. The coloured marks show the important moments.
- 5 Flagged moments: start of each session, attempts to paste or dictate, times the program was left... Click one to go to that moment.
- 6 Real time of the moment you are watching.

How to read a replay

Natural writing

The text moves forward in bursts, with pauses to think, deleted words and rewritten sentences.

Signs of copying

Text that moves forward at a steady pace with no pauses or corrections, as if it were being copied from another screen, especially after leaving the program.

Blocked attempts

Orange marks show attempts to paste, drop or dictate. Look at what was typed right afterwards.

Several sessions

Blue marks show the start of each session, with the name set at that moment.

Tip: For a quick overview, replay at ×25 or ×50 and stop at the flagged moments.

11

Security levels

Closed Pro's three security levels and how the author's digital certificate is used.

In this chapter

- Basic, Medium and Advanced
- Choosing the level and the certificate
- Someone else's advanced document

Basic, Medium and Advanced

The level for new documents is chosen in “Settings”, and it is recorded and signed inside each document: it can't be changed later.

Basic

Closed Pro signs the document when saving. No certificate is needed. It proves that the document hasn't been modified outside the program.

Medium

In addition, each save is signed with the author's digital certificate (national electronic ID, a certificate issued by your school...). It proves who signed each save.

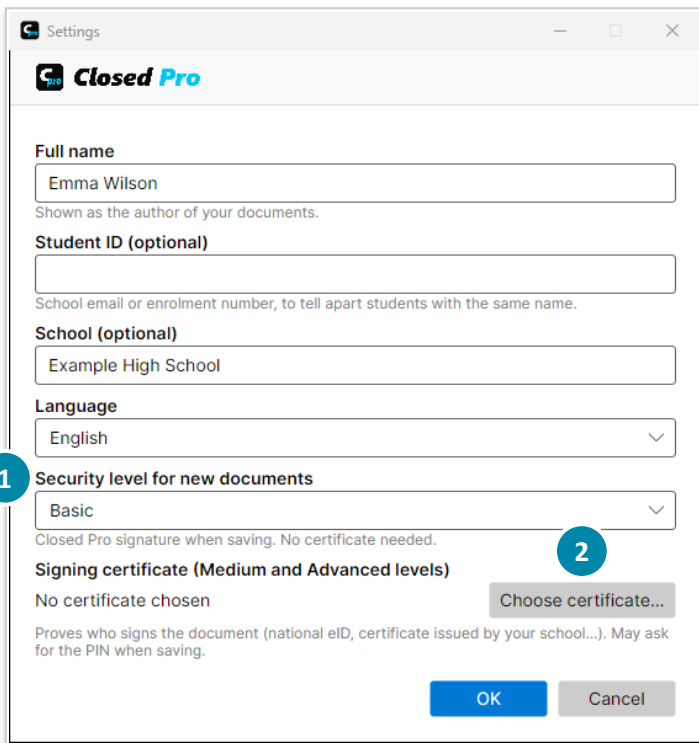
Advanced

Like Medium, but always with the same certificate from the moment the document is created: only its holder can keep writing it. Also, when Closed Pro is set to the Advanced level, you can't carry on writing any document that isn't advanced. This way nobody can take over someone else's work by signing it with their own certificate.

Caution: No level prevents the holder from lending their certificate and PIN to someone else.

Choosing the level and the certificate

Where: **Settings**



The screenshot shows the 'Settings' window for Closed Pro. It contains several input fields: 'Full name' (Emma Wilson), 'Student ID (optional)', 'School (optional)' (Example High School), and 'Language' (English). Below these is the 'Security level for new documents' dropdown menu, which is highlighted with a blue circle and the number '1'. The dropdown is currently set to 'Basic'. Below the dropdown is the 'Signing certificate (Medium and Advanced levels)' section, which includes a 'Choose certificate...' button and a description: 'Proves who signs the document (national eID, certificate issued by your school...). May ask for the PIN when saving.' This section is highlighted with a blue circle and the number '2'. At the bottom of the window are 'OK' and 'Cancel' buttons.

What it is for

The level and the certificate apply to new documents.

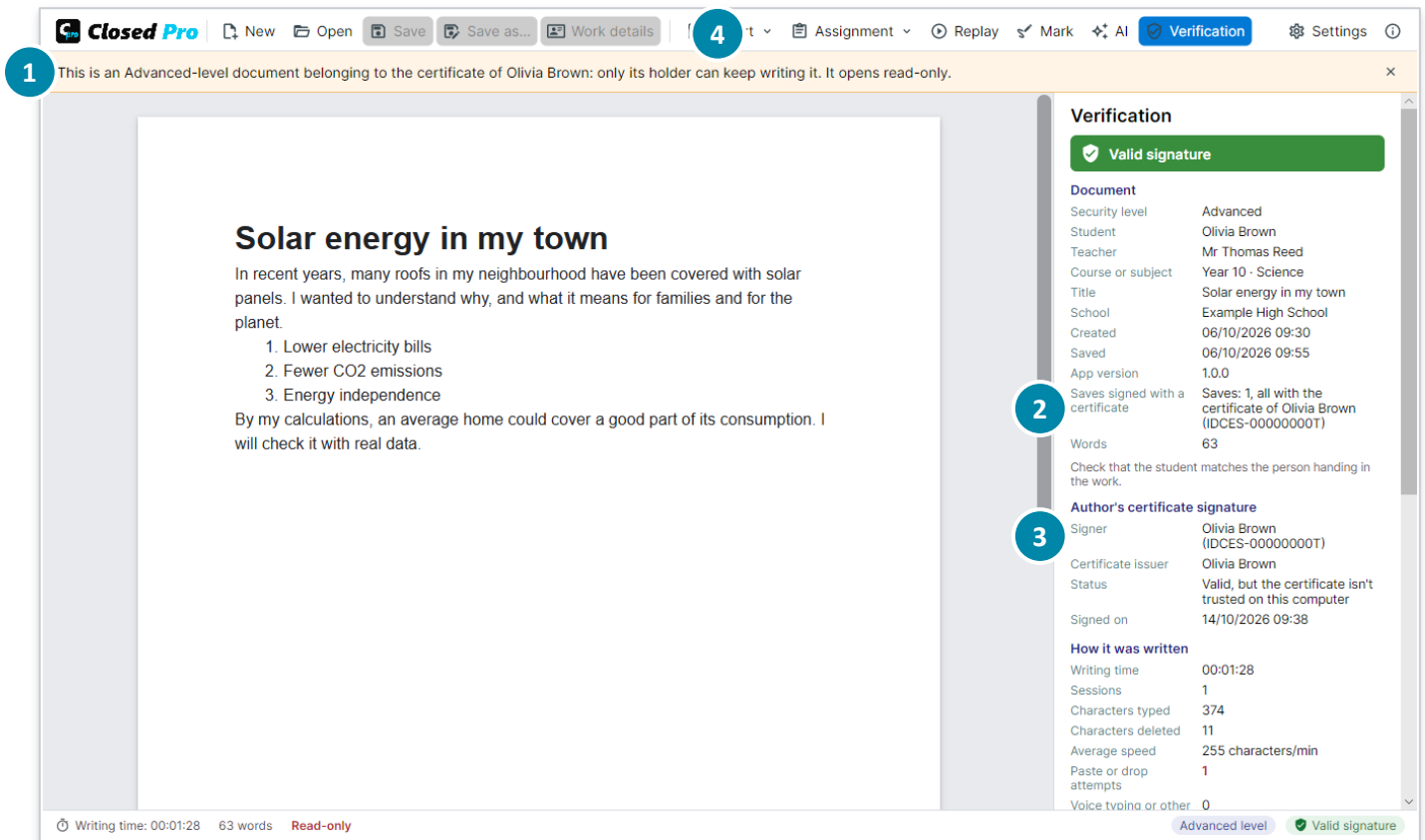
What is on the screen

- 1 Choose the security level. Below it you can read what each one does.
- 2 For the Medium and Advanced levels, click "Choose certificate..." and select your certificate from the list.

Tip: If you save a Medium or Advanced level document without having chosen a certificate, Closed Pro will ask you for one at that point.

Someone else's advanced document

Where: **when you open an advanced document with a different certificate (or with none)**



The screenshot shows the Closed Pro application interface. At the top, a blue bar contains the 'Closed Pro' logo and a menu with options: New, Open, Save, Save as..., Work details, Assignment, Replay, Mark, AI, Verification, and Settings. A notification bar at the top left states: 'This is an Advanced-level document belonging to the certificate of Olivia Brown: only its holder can keep writing it. It opens read-only.' The main document area displays the title 'Solar energy in my town' and the text: 'In recent years, many roofs in my neighbourhood have been covered with solar panels. I wanted to understand why, and what it means for families and for the planet. 1. Lower electricity bills 2. Fewer CO2 emissions 3. Energy independence By my calculations, an average home could cover a good part of its consumption. I will check it with real data.' The right sidebar shows the 'Verification' section with a green 'Valid signature' button. Below this, the 'Document' details are listed: Security level (Advanced), Student (Olivia Brown), Teacher (Mr Thomas Reed), Course or subject (Year 10 - Science), Title (Solar energy in my town), School (Example High School), Created (06/10/2026 09:30), Saved (06/10/2026 09:55), App version (1.0.0), Saves signed with a certificate (Saves: 1, all with the certificate of Olivia Brown (IDCES-00000000T)), Words (63), and a note to check that the student matches the person handing in the work. The 'Author's certificate signature' section shows the Signer (Olivia Brown (IDCES-00000000T)), Certificate issuer (Olivia Brown), Status (Valid, but the certificate isn't trusted on this computer), and Signed on (14/10/2026 09:38). The 'How it was written' section shows Writing time (00:01:28), Sessions (1), Characters typed (374), Characters deleted (11), Average speed (255 characters/min), Paste or drop attempts (1), and Voice to text or other (0). At the bottom, a status bar shows 'Writing time: 00:01:28 63 words Read-only' and 'Advanced level Valid signature'.

What it is for

An advanced document belongs to the certificate it was created with. Anyone can view and verify it, but only its holder can keep writing it.

How to use it

- 1 A message tells you who the document belongs to and that it opens read-only.
- 2 Saves signed with a certificate: how many times it was saved and with which certificate.
- 3 Signer: name and identifier of the certificate holder.
- 4 Level of the document.

Tip: If the certificate wasn't issued by an authority recognised on your computer, the signature appears as valid but "isn't trusted on this computer".

12

Exporting, privacy and more

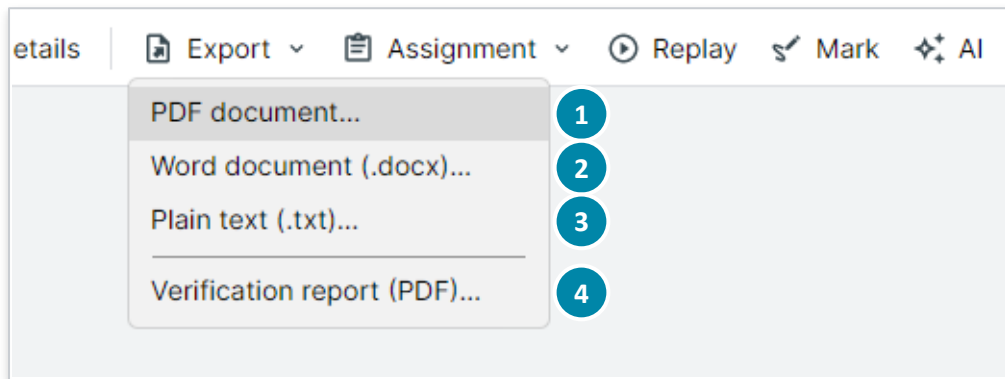
How to make a copy of the document in other formats, what data leaves your computer, how to report AI content, and answers to the most common questions.

In this chapter

- Exporting to PDF, Word or text
- Your data
- Reporting AI content
- About Closed Pro
- Frequently asked questions

Exporting to PDF, Word or text

Where: “Export”



What it is for

Creates a copy of the document in another format, to print it or hand it in where a .closedpro file can't be used.

How to use it

- 1 PDF document, in A4 and with the same formatting. It carries the signed work inside, like the PDF for submission: it can be opened again and verified.
- 2 Word document (.docx), editable.
- 3 Plain text (.txt), without formatting.
- 4 Verification report as a PDF, with the use of the AI and the conversation (chapters 8 and 9).

Caution: Word and text copies have no signature, record or conversation with the AI: for the work to be verifiable, hand in the .closedpro file or a Closed Pro PDF.

Your data

Closed Pro has no accounts and no telemetry. Everything stays on your computer and in the files you save or hand in.

What a piece of work (.closedpro) contains

The text, the writing record, your name and your school (from Settings), the conversation with the AI with the source excerpts it received, and the name and fingerprint of the sources you added. If you sign with a certificate, also the certificate holder.

What an assignment (.closedtask) contains

The instructions, the rules for the AI, the teacher's instructions for the AI, the materials, and the teacher's name and school.

What leaves your computer

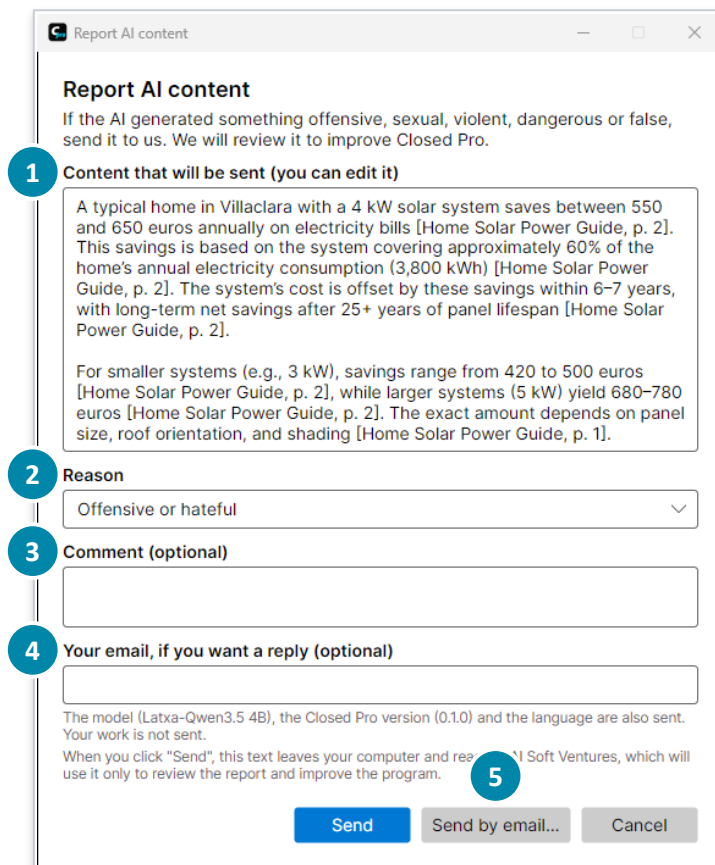
Only two things, and only if you do them: downloading the AI models from Hugging Face and, if you report AI content, what you confirm in that window.

Who reads the conversation

Whoever receives your work, usually the teacher. The licence terms explain this (chapter 1).

Reporting AI content

Where: “ Report”, below an AI answer



Report AI content

If the AI generated something offensive, sexual, violent, dangerous or false, send it to us. We will review it to improve Closed Pro.

- Content that will be sent (you can edit it)**
 A typical home in Villaclara with a 4 kW solar system saves between 550 and 650 euros annually on electricity bills [Home Solar Power Guide, p. 2]. This savings is based on the system covering approximately 60% of the home's annual electricity consumption (3,800 kWh) [Home Solar Power Guide, p. 2]. The system's cost is offset by these savings within 6–7 years, with long-term net savings after 25+ years of panel lifespan [Home Solar Power Guide, p. 2].

 For smaller systems (e.g., 3 kW), savings range from 420 to 500 euros [Home Solar Power Guide, p. 2], while larger systems (5 kW) yield 680–780 euros [Home Solar Power Guide, p. 2]. The exact amount depends on panel size, roof orientation, and shading [Home Solar Power Guide, p. 1].
- Reason**
 Offensive or hateful
- Comment (optional)**
- Your email, if you want a reply (optional)**
- 5**

The model (Latxa-Qwen3.5 4B), the Closed Pro version (0.1.0) and the language are also sent. Your work is not sent.
 When you click "Send", this text leaves your computer and reaches AI Soft Ventures, which will use it only to review the report and improve the program.

Send **Send by email...** **Cancel**

What it is for

If the AI generates something offensive, sexual, violent, dangerous or false, send it to us: we will review it to improve Closed Pro.

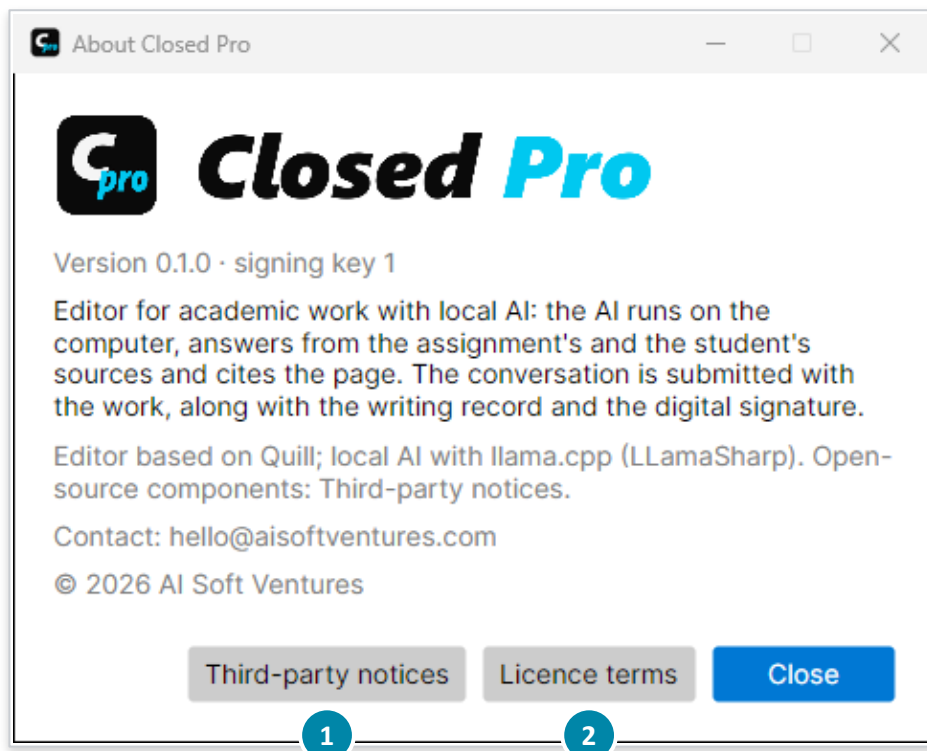
How to use it

- 1 The text that will be sent: the AI's answer. You can shorten or edit it.
- 2 The reason.
- 3 A comment, if you like.
- 4 Your email, only if you want us to reply.
- 5 “Send” (or “Send by email...”, which opens your email program with the report ready).

The model, the Closed Pro version and the language are also sent. Your work is not sent.

About Closed Pro

Where: the Closed Pro logo, at the top left, or the (i) button



What it is for

Shows the program version, the signing key it uses and the contact email.

How to use it

- 1 “Third-party notices”: the open-source components included in Closed Pro and their licences.
- 2 “Licence terms”: shows the licence terms again.

Frequently asked questions

Why can't I paste?

So that the document proves it was written in Closed Pro. If you need a quotation, type it yourself. Text from the AI goes in with "Insert into the document" (without an assignment, or if the assignment allows it), and it is marked.

Do I need the internet to use the AI?

Only to download the model the first time. After that it works offline.

Why is the AI slow?

It runs on your computer. With the graphics card turned on (Models) it answers much faster. On computers with 8 GB of memory, use the lightest model.

Can I trust the AI?

Not completely: it can make mistakes or make up a fact, even with sources. Check the facts on the cited page and with "View the excerpts".

Can I delete a question I didn't mean to ask?

No. The conversation is part of the work's signed record, just like what you type.

What if I switch computers?

Copy the .closedpro file and open it on the other computer. If the work is for an assignment, also open the teacher's .closedtask file (Assignment › Locate this work's assignment...). You will have to add your own sources again.